

MEMORANDUM

TO: Library Board

FROM: Victoria A. Chiavetta, Director of Library Services

DATE: July 27, 2015

SUBJECT: Director's Report for Library Advisory Board

As I write this report, it is exactly four weeks from today that we plan to close the library and begin moving to our temporary facility, barring any delays. The old fire admin building is renovated, computer drops are installed, and it is ready for us to move in. We have a new book return installed at Town Center and will begin making runs to it on a daily basis while we are still in our home library. We hope to reopen on Tuesday, September the 8th, ready to resume story times, programs, and our regular library services. It's almost time for construction to begin.

Everyone in the City that has had anything to do with helping us during this transition has been phenomenal. It has been a long time coming but because of many people, here it is! I greatly appreciate the role that you, the Library Board, has had supporting us in getting to this moment in time. Thank you very much and I look forward to the exciting months ahead!

Workload Indicators

Summer Reading Program is officially over this week. The library had a great summer. All of the special programs had very good attendance. The Teen workshops were extremely popular this year; most workshops were not limited by space so more teens were able to participate. Game and movie days were busy as well.

Staff has been working hard to ensure that the public is aware of the coming construction project and the fact that we are moving to a temporary location. We have provided information about the temporary address, recommended alternate locations for study and program room usage and marketed the date the library is closing. Every day staff reminds the customers about the move so they will be prepared when the time comes. We will continue to provide information along the way as much as possible in a variety of media outlets.

July statistics will not be available at the time the agenda goes out, but we will send it to you as soon as possible. If they are anything like June, the trend of declining circulation and visits continues. Digital usage keeps increasing, particularly of the mobile catalog and interestingly, downloadable audiobooks. I expect that we will see these trends for the rest of the year and into the next during construction of the expanded library.

Programs

Coppell Reads is set to start in September with special programs scheduled for October. The book this year is *My Life in France* by Julia Child. We are planning a French cooking demonstration at the Farmer's Market, a concert with *La Pompe* at the Senior and

Community Center, and more to be determined. The library will reconvene regular story times and programs in mid-September.

Budget Update

Joint Council Work Session

Library Expansion Update

Project Timeline

Moving Plans

Youth Advisor's Report

Friends of the Coppell Public Library Report

Future Meeting Location

Library Board Goals & Objectives

FY 14/15 Library Board Goals:

1. Support the promotion of the library expansion throughout the community
2. Support the implementation of the library strategic plan
 - a. Support and promote the Friends of the Coppell Public Library
3. Promote the library by active individual participation in library programs, outreach and community events
 - a. Attend Library Programs
 - b. Represent the Library Board at City and civic events (i.e. Earth Fest, Farmer's Market)
 - c. Actively use social media to market library activities.

MISSION: *The William T. Cozby Public Library's mission is to nurture and sustain a family community for a lifetime by providing innovative, exceptional service and access to learning, information and enrichment.*

VISION: *The William T. Cozby Public Library inspires an informed, educated family community.*