

STATE OF TEXAS §
 § **AGREEMENT FOR PROFESSIONAL SERVICES**
COUNTY OF DALLAS §

This agreement (“Agreement”) is made by and between the City of Coppel, Texas (“City”) and Premiere Install and Movers, (the “Professional”) acting by and through their authorized representatives.

Recitals:

WHEREAS, the City desires to engage the services of Professional as an independent contractor and not as an employee in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the Professional desires to render professional services for the City in accordance with the terms and conditions set forth in this Agreement;

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

Article I
Term

1.1 This term of this Agreement shall begin on the last date of execution hereof (the “Effective Date”) and continue on as needed basis.

1.2 Either party may terminate this Agreement by giving thirty (30) days prior written notice to the other party. In the event of such termination the Professional shall be entitled to compensation for any services completed to the reasonable satisfaction of the City in accordance with this Agreement prior to such termination.

Article II
Scope Of Services

2.1 The Professional shall provide the services specifically set out in Exhibit “A”.

2.2 The parties acknowledge and agree that any and all opinions provided by the Professional represent the best judgment of the Professional.

2.3 All materials and reports prepared by the Professional in connection with this Agreement are “works for hire” and shall be the property of the City. The City shall have the right to publish, disclose, distribute and otherwise use such materials and reports in accordance with the Engineering Practice Act of the State of Texas. Professional shall upon completion of the services, or earlier termination, provide the City with reproductions of all materials reports, and exhibits

prepared by Professional pursuant to this Agreement, and in electronic format if requested by the City.

Article III Schedule Of Work

The Professional agrees to commence services upon written direction from the City and to complete the required services in accordance with a work schedule established by the City (the "Work Schedule").

Article IV Compensation And Method Of Payment

4.1 The City shall compensate the Professional for the services by payment of a fee as set out in the schedule attached in Exhibit "A".

4.2 The Professional shall be responsible for all expenses related to the services provided pursuant to this Agreement including, but not limited to, travel, copying and facsimile charges, telephone, internet and email charges.

Article V Devotion Of Time; Personnel; And Equipment

5.1 The Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should the City require additional services not included under this Agreement, the Professional shall make reasonable effort to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by the City; and without decreasing the effectiveness of the performance of services required under this Agreement.

5.2 To the extent reasonably necessary for the Professional to perform the services under this Agreement, the Professional shall be authorized to engage the services of any agents, assistants, persons, or corporations that the Professional may deem proper to aid or assist in the performance of the services under this Agreement. The cost of such personnel and assistance shall be borne exclusively by the Professional.

5.3 The Professional shall furnish the facilities, equipment, telephones, facsimile machines, email facilities, and personnel necessary to perform the services required under this Agreement unless otherwise provided herein.

Article VI Miscellaneous

6.1 Entire Agreement. This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings written or oral agreements between the parties with respect to this subject matter.

6.2 Assignment. The Professional may not assign this Agreement in whole or in part without the prior written consent of City. In the event of an assignment by the Professional to which the City has consented, the assignee shall agree in writing with the City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.

6.3 Successors and Assigns. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

6.4 Governing Law. The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in Dallas County, Texas.

6.5 Amendments. This Agreement may be amended by the mutual written agreement of the parties.

6.6 Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not effect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

6.7 Independent Contractor. It is understood and agreed by and between the parties that the Professional in satisfying the conditions of this Agreement, is acting independently, and that the City assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of the City. Professional shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement.

6.8 Notice. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other party or address as either party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for City, to:

City of Coppell, Texas
Attn: City Manager
255 Parkway Blvd.
Coppell, Texas 75019
Facsimile No. (972) 304-3673

With copy to:

J. David Dodd, III
Nichols, Jackson, Dillard, Hager & Smith
1800 Lincoln Plaza
500 N. Akard
Dallas, Texas 75201
Facsimile No. (214) 965-0010

If intended for Professional:

Premiere Install Moves, LLC
1002 Avenue T #200
Grand Prairie Tx 75050
Facsimile No (972)602-7276

6.9 Counterparts. This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

6.10 Exhibits. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

6.11 Indemnification. CITY SHALL NOT BE LIABLE FOR ANY LOSS, DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF THE PROFESSIONAL PURSUANT TO THIS AGREEMENT. PROFESSIONAL HEREBY WAIVES ALL CLAIMS AGAINST CITY, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "CITY") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF CITY. PROFESSIONAL AGREES TO INDEMNIFY AND SAVE HARMLESS CITY FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING COURT COSTS, ATTORNEYS' FEES AND COSTS OF INVESTIGATION) AND ACTIONS BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE PROFESSIONAL'S NEGLIGENCE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY ACT OR OMISSION ON THE PART OF PROFESSIONAL, ITS OFFICERS, DIRECTORS, SERVANTS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, SUBCONTRACTORS, LICENSEES, SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO SOLE NEGLIGENCE OF THE CITY). IF ANY ACTION OR PROCEEDING SHALL BE BROUGHT BY OR AGAINST CITY IN CONNECTION WITH ANY SUCH LIABILITY OR CLAIM, THE PROFESSIONAL, ON NOTICE FROM CITY, SHALL DEFEND SUCH ACTION OR PROCEEDINGS AT PROFESSIONAL'S EXPENSE, BY OR THROUGH ATTORNEYS REASONABLY SATISFACTORY TO CITY. THE PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT

6.12 Audits and Records. The Professional agrees that during the term hereof the City and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of the Professional's records relating to the

services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by the City or date of termination if sooner.

6.13 Conflicts of Interests. The Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

6.14 Insurance.

- (a) Professional shall during the term hereof maintain in full force and effect the following insurance: (1) a policy of insurance for bodily injury, death and property damage insuring against all claims, demands or actions relating to the Professional's performance of services pursuant to this Agreement with a minimum combined single limit of not less than \$1,000,000 Dollars per occurrence for injury to persons (including death), and for property damage and if applicable minimum combined single limit of not less than \$500,000 for City's stored property in professionals possession; (2) policy of automobile liability insurance covering any vehicles owned and/or operated by Professional, its officers, agents, and employees, and used in the performance of this Agreement; and (3) statutory Worker's Compensation Insurance covering all of Professional's employees involved in the provision of services under this Agreement.
- (b) All insurance and certificate(s) of insurance shall contain the following provisions: (1) name the City, its officers, agents and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance; (2) provide for at least thirty (30) days prior written notice to the City for cancellation, non-renewal, or material change of the insurance; (3) provide for a waiver of subrogation against the City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance.
- (c) All insurance companies providing the required insurance shall either be authorized to transact business in Texas and rated at least "B" by AM Best or other equivalent rating service, or approved by the City Risk Manager. (d) A certificate of insurance evidencing the required insurance shall be submitted to the City prior to commencement of services.

EXECUTED this _____ day of _____, 20__.

City of Coppell, Texas

By: _____
Clay Phillips, City Manager

By: _____
Mark Tepper, CRDC President

Approved as to form:

By: _____
J. David Dodd, III, City Attorney

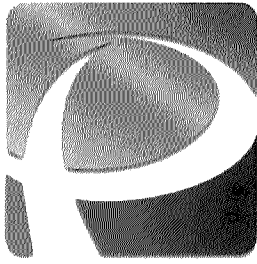
EXECUTED this 1st day of June, 2015.

Professional

By: Joseph Gibbs
Name: Joseph Gibbs
Title: General Manager.

EXHIBIT “A”

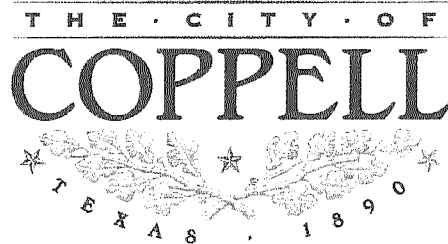
1.0 PREMIERE PROPOSAL



PREMIERE

INSTALL ★ MOVERS

"Your Corporate Relocation and Installation Made Simple."



March 24th, 2015

REQUEST FOR PROPOSAL PROFESSIONAL SERVICE CONTRACT

FOR

**WILLIAM T. COZBY LIBRARY MOVING/STORAGE
SERVICES**

RFP #0131

Purchasing Manager: Christa Christian

E-mail: cchristian@coppelltx.gov

Phone: 972-304-3643

Address: 255 Parkway Blvd., Coppell, TX 75019

- c) Storage costs, listed as a monthly basis (separate line item)
- d) Moving costs (separate line item)
- . List any additional fees as options. These costs will be considered as factors in evaluating the vendors' proposals.
- . The City of Coppel **will not** pay any additional fees above any beyond the contracted price unless additional services have been requested from vendor.
- . Vendor shall provide an hourly rate for moving additional items not listed on the supplied schedule.

Pricing Breakdown		
Moving Services (See scope of work above; includes moving of technology):		\$13,012.74
Technology Services (Disconnect and/or reconnect of all technology equipment):		\$0.00
Installation Services (Dismantle and/or reassemble of furniture, shelving, workstations, etc.):		\$9,778.50
Packing Services (Pack and/or unpack of contents into library carts, crates, or boxes):		\$22,151.25
Packing Material (Delivery/Pickup fees, crates, labels, computer bags, shrink wrap, etc.):		\$1,428.63
Other Services by Mover (if applicable):		\$0.00
Total Relocation Amount for 1st phase		\$48,099.11
Total Relocation Amount for 2nd phase		\$48,099.11
Total Relocation Amount (including 12 month climate controlled storage)	\$11,970.00	\$108,168.22

Thank you for considering Premiere Install Movers for your upcoming project. We realize moving can be a stressful time, therefore we are committed to providing you with the utmost in professional service. We want you to have a great moving experience, so we are happy to offer a **Price Matching Guarantee**. If you would like us to match a lower price offered by another company, let us know.



PREMIERE
INSTALL ★ MOVERS

1002 Avenue T #200
Grand Prairie TX 75050
Ph: (972) 206-7272 Fax: (972) 602-7276
PremiereInstallMovers.com

Lance Aaron

Gallagher Construction Services for the City of Coppell

Trak #: RFP #0131

Lance,

Thank you for considering **PREMIERE INSTALL MOVERS** for your upcoming project. We realize moving can be a stressful and hectic time, therefore we are committed to providing you with the utmost in professional service.

Please review the below information and payment terms, complete the ACCEPTANCE FORM, and email or fax back to PREMIERE prior to your move date. We are unable to commence your project until this ACCEPTANCE FORM is received.

ORIGIN ADDRESS: 177 N Hartz Road, Coppell

DESTINATION ADDRESS #1: , 500 Southwestern Blvd., Coppell, Texas

DESTINATION ADDRESS #2: 367 Freeport Parkway, Coppell, Texas

DESTINATION ADDRESS #3: 1002 Ave. T., #200, Grand Prairie, Texas

PHONE: (972) 633-0564

SERVICE DATE & TIME: To be determined – End of August 2015

SERVICE DESCRIPTION: Relocation of electronic office equipment to one of the addresses listed above , for temporary use or storage, and the eventual return to the renovated library in August of 2016.

FINAL TOTAL: \$2,100.00

ACCEPTANCE: I have accepted the terms of the proposal sent by PREMIERE INSTALL MOVERS, LLC. (ALSO KNOWN AS "PREMIERE") and wish to hire PREMIERE for our company's move. We Gallagher Construction Services for the City of Coppell agree to the terms of payment (50/50) and will make arrangements for 50% of estimated move costs to be paid upon completion of this form and the remaining balance to be paid within fifteen days of final invoice. I understand my payment options include payment via: credit card, check, or money order. I understand that the standard industry coverage for lost/damaged items is \$.60 per pound per item. Additionally, I recognize that more coverage is available at an additional charge, but must be requested prior to move date.

Company: _____ Contact Name: _____

Signature: _____ Acceptance Date: _____

Circle one: **VISA** or **MC** or **AMEX** CC#: _____ Exp. Date: ____/____

Billing Address: _____ City/State/Zip: _____

Cardholder Name (& Company if on card): _____

(When paying by credit card, it must be approved by Premiere prior to the service date.)

We are unable to continue with your project until the above ACCEPTANCE FORM has been completed and received by PREMIERE via fax (972-602-7276) or e-mail (mark@premiereinstallmovers.com). Please contact me with any questions or concerns you may have.

Regards,

Mark Oldham

(972) 206-7272

Itemized Equipment List:

Going to 500 Southwestern:

13 staff PCs **(With dual monitors)**

10 staff telephones

1 self-check machine

6 (maybe 8) public PCs

1 catalog PC

~~1 photocopier (large floor unit)~~ → **To be moved by Service Provider not mover**

1 large-format scanner (sits on countertop)

Going to Biodiversity

10 staff PCs

10 staff telephones

1 desktop scanner

Going to storage

2 iMac computers

3 staff PCs **(With dual monitors)**

~~1 photocopier (large floor unit)~~ → **To be moved by Service Provider not mover**

1 laminator (floor unit)

~~1 large desktop printer~~ → **To be moved by Service Provider not mover**

2 Self-check machine

1 Microfiche Reader

2 small desktop printers