

MEMORANDUM

TO: Library Board

FROM: Victoria A. Chiavetta, Director of Library Services

DATE: September 29, 2015

SUBJECT: Director's Report for Library Advisory Board

The library has been reopened now for three weeks and although we still have some adapting to do, staff has settled into the temporary facility and is working through a change in workflow. We now pick up books every day from the book return at Town Center. We keep holds behind the desk due to space limitations and we accept materials at the desk for check in. Along with adjusting to new processes, staff is also getting used to working together in a smaller space and doing a fine job of it. The best part though, is that there has been excellent support from the community, which goes a long way towards making this transition easier. Many folks have commented that the Fire Library reminds them of a small town library and that seems to make people happy.

We also have an official contract with Byrne Construction to get the project started. As of yesterday, there is a construction trailer on the site and security fencing should be going in soon. It won't be long before we'll see demolition taking place. It's just the beginning of a new phase of our long awaited expansion. Let's have a great year watching it all happen!

Workload Indicators

Much of September was spent on getting adapted to our new home. As we prepared for opening, the staff organized the work spaces, decorated the program room, set up what furniture we have room for, installed the public computers and spent hours making sure the books were shelved properly. Some of the smaller collections were relocated as books were shifted throughout the library. The library was quite busy the first week we re-opened with a huge amount of books returned and customers returning for holds and new materials. Check in became the focus of attention during that first week. Attendance is also good considering that we don't have study and meeting space.

Programs

Story times and book clubs resumed the week of September 14th. The program room has been full for story times and Got Books was well attended this month. Coppell Reads book *My Life in France* was read aloud at the Friends North Texas Giving Day Read-a-Thon. The book is delightful and the event was quite entertaining.

Coming up in October are Coppell Reads programs: French Jazz Concert with La Pompe at the Senior & Community Center on October 10th at 1:30 pm, Page Turners Book Club discussion on October 12th at 7 pm and Joe the Baker at the Farmers Market on October 24th at 10 am.

Five Year Budget Planning

Library Expansion Update

Youth Advisor Interviews

Youth Advisor's Report

Friends of the Coppell Public Library Report

Library Board Goals & Objectives

FY 14/15 Library Board Goals:

1. Support the promotion of the library expansion throughout the community
2. Support the implementation of the library strategic plan
 - a. Support and promote the Friends of the Coppell Public Library
3. Promote the library by active individual participation in library programs, outreach and community events
 - a. Attend Library Programs
 - b. Represent the Library Board at City and civic events (i.e. Earth Fest, Farmer's Market)
 - c. Actively use social media to market library activities.

MISSION: *The William T. Cozby Public Library's mission is to nurture and sustain a family community for a lifetime by providing innovative, exceptional service and access to learning, information and enrichment.*

VISION: *The William T. Cozby Public Library inspires an informed, educated family community.*