



City of Coppel, Texas

255 Parkway Boulevard
Coppell, Texas 75019-9478

Minutes

Economic Development Committee

Wednesday, January 6, 2016

6:00 PM

255 Parkway Blvd.

Notice is hereby given that the Economic Development Committee of the City of Coppel, Texas, will meet in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The purpose of this meeting is to consider the following items:

Regular Session (Open to the Public)

1. Call To Order

Chairman Bill Rohloff called the meeting to order at 6:06 p.m.

Present: Bill Rohloff, Chairman, Don Carroll, Vice Chairman, Jeff Varnell, David Heartquist, Aaron Straach, Maggie Lucas, Monica Diamond, Kam Shams, David Novi and Sue Bird (alternate).

Absent: Kim Kelley (alternate).

Christi Greene, Mindi Hurley, Economic Development Coordinator, and Ashley Owens, Recording Secretary were also present.

2. Introduction of Committee Members.

The committee went around the table and introduced themselves to the each other.

3. Election of Officers.

Bill Rohloff was nominated for the position of Chairperson. Motion by Monica Diamond, seconded by Jeff Varnell to elect Bill Rohloff as the Chairperson. AYE: All. The motion was passed by unanimous vote.

Aye: 8 - Don Carroll, Jeff Varnell, David Heartquist, Aaron Straach, Maggie Lucas, Monica Diamond, Kam Shams, David Novi.

Don Carroll was nominated for the position of Vice Chairperson. Motion by Aaron Straach, seconded by Kam Shams to elect Don Carroll as the Vice Chairperson. AYE: All. The motion passed unanimously.

Aye: 8 - Bill Rohloff, Jeff Varnell, David Heartquist, Aaron Straach, Maggie Lucas, Monica Diamond, Kam Shams, David Novi.

- 4.** Approval of Minutes: November 4, 2015.

A motion was made by Maggie Lucas, seconded by David Heartquist that the Minutes of November 4, 2015, be approved. The motion was passed by unanimous vote.

Aye: 9- Bill Rohloff, Chairman, Don Carroll, Vice Chairman, Jeff Varnell, David Heartquist, Aaron Straach, Maggie Lucas, Monica Diamond, Kam Shams, David Novi.

- 5.** Discuss Roles and Responsibilities of Committee Members.

Mindi Hurley described the roles and responsibilities of the committee members.

The committee will move to quarterly meetings after the February 2016 meeting. Sub-committees will begin meeting to work on assignments.

- 6.** Election of Coppell Economic Development Foundation, Inc. Members.

The Economic Development Foundation requires at least 5 members from the committee to be on the Foundation. Preferably a member would have at least a year of being on the Economic Development Committee. Normally, there is one meeting held for the Foundation members at the beginning of the year.

Jeff Varnell, Aaron Straach, Don Carroll, Bill Rohloff and David Heartquist volunteered to be on the Coppell Economic Development Foundation.

- 7.** Discuss Broker Presentation.

The Broker Presentation will be held on January 20, 2016. Please RSVP to Mindi via email by January 13.

- 8.** General discussion and update on commercial and industrial projects.

The next meeting will be held on February 3, 2016.

Adjournment

There being no further business before the Economic Development Committee, Chairman Bill Rohloff adjourned the meeting at 7:20 p.m.