



MEMORANDUM

To: Mayor and City Council

From: Ken Griffin, P.E., Director of Engineering and Public Works

Date: May 24, 2016

Reference: Single Jet Water Meters Contract Award

2030: Sustainable City Government, Goal 3
Excellent and Well-maintained City Infrastructure and Facilities

General Information:

- Bid opening for water meters (radio read and cellular read) on March 8, 2016.
- We received 2 bids, 1 was an incomplete bid.
- Metron-Farnier was the only bidder that met all our specifications.
- Metron-Farnier is our current water meter supplier.
- This is a 5-year contract, renewable annually.
- This contract is for \$500,000.00.

Introduction:

This agenda item is being presented for the award of a bid to enter into a contract with Metron-Farnier, LLC to supply the City with water meters. On March 8, 2016 the City of Coppell opened two bids for the purchase of Single Jet water Meters. RG3 Meter Company submitted an incomplete bid and did not meet specifications. Metron-Farnier, LLC submitted a complete bid that met our specifications.

Analysis:

The FY 15/16 budget includes money for purchase of water meters for replacement of old standard manual read meters to electronic read meters capable to read either by drive by radio or cellular communications.

The bid tabulation consist of nine (9) different sizes and types of meters capable to upgrade with cellular communication. The RG3 Meter Company submitted no bids on three (3) sizes and types and did not have cellular upgrades available for any size and type. Metron-Farnier submitted a complete bid satisfying the specifications requested.

Legal Review:

The Purchasing Department has reviewed the documents and determined that this is an appropriate method of contracting with this firm.

Fiscal Impact:

The fiscal impact of this Agenda Item is \$500,000.00. The total price on the bid tab is not the award. It is used as a comparison so we can determine who the overall low bidder is. The award of \$500,000.00 is based on our budget and prior year's purchases.

Recommendation:

The Engineering Department recommends approval of this contract and award of a bid to Metron-Farnier LLC.