



City of Coppell, Texas

255 Parkway Boulevard
Coppell, Texas 75019-9478

Minutes

Parks and Recreation Board

Monday, June 6, 2016

6:30 PM

255 Parkway Blvd.

2nd Floor Conference Room

Jack Clark

Ed Guignon

Maureen Corcoran

Lisa Montes

Melinda Melnick

Hilary Hodgson

Lisa Dunham

Janet Maccubbin
Alternate

Earl Nesbitt
Alternate

Kelly Rohe
Student Advisor

Nihar Tatapudi
Student Advisor

The Parks and Recreation Board of the City of Coppell, Texas, met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

Also present were Parks and Recreation Director Brad Reid and Administrative Support Supervisor Cecilia Gandara.

The purpose of this meeting was to consider the following items:

Regular Session (Open to the Public)

1. Call To Order

Chair Clark called the meeting to order at 6:33 pm.

Members present:

Chair Jack Clark, Vice Chair Ed Guignon, Boardmember Maureen Corcoran, Boardmember Hilary Hodgson, Boardmember Melinda Melnick, Youth Advisor Kelly Rohe, Alternate Earl Nesbitt, and Alternate Janet Maccubbin

2. **Citizens' Forum: Citizen's should complete a Citizen's Appearance Form. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.**

Chair Clark advised that no one signed up to speak.

3. Consider approval of minutes: May 2, 2016

A motion was made by Boardmember Melnick, seconded by Boardmember Hodgson, that this agenda item be approved. The motion carried by an unanimous vote.

Aye: 5 - Chair Jack Clark, Vice Chair Ed Guignon, Boardmember Maureen Corcoran, Boardmember Hilary Hodgson, and Boardmember Melinda Melnick

4. Consider approval of canceling the July 4, 2016 scheduled meeting.

A motion was made by Chair Clark, seconded by Boardmember Corcoran, that this agenda item be approved. The motion carried by an unanimous vote.

Aye: 5 - Chair Jack Clark, Vice Chair Ed Guignon, Boardmember Maureen Corcoran, Boardmember Hilary Hodgson, and Boardmember Melinda Melnick

5. **Presentation and discussion regarding the Parks and Recreation Master Plan**

Brad Moulton, of La terra Studios, gave a presentation on the status of the Parks and Recreation Master Plan.

6. **Presentation regarding best practices for City Special Events.**

Kami McGee, Special Events Coordinator, gave a presentation regarding the best practices or City Special Events.

7. **Presentation and discussion related to proposed changes to the recreational fee structure.**

Jessica Carpenter, Assistant Director of Recreation, presented the proposed changes to the recreational fees.

8. **Presentation and discussion related to the July 2017 fireworks event at Andrew Brown Park**

Brad Reid, Director of Parks and Recreation, gave a presentation on the July 2017 fireworks event at Andrew Brown East.

9. **Youth Advisor's Report**

Nothing to report.

10. **Director's Report**
A. Special Events
B. Project Update

- A. July 3rd event will be held at Wagon Wheel Park followed by the parade on July 4th.
- B. No update

11. Chair Report

A. Future Agenda Items

- A. Boardmember Maureen Corcoran would like to discuss street closures during special events.

Adjournment

There being no further business to come before the Parks and Recreation Board, the meeting was adjourned at 8:20 pm.

Jack Clark, Chair

Prepared by:

Cecilia Gandara, Administrative Support Supervisor