

WILLIAM T. COZBY PUBLIC LIBRARY
LIBRARY BOARD MINUTES
May 12, 2016

The William T. Cozby Public Library Advisory Board met in regular session on Thursday, May 12, 2016 in the Second Floor Conference Room of Town Center at 255 Parkway Boulevard.

CALL TO ORDER: The meeting was called to order by Chairman, Janet Koester at 7:04 p.m. Other board members present were Emily Nance, Pat Nicks, Adrienne Renner, Tom Dwyer, Karla Tabor, Jaimie Brill and Mahesh Guduru. Youth Advisor Tharani Muthukumar was also present. Staff in attendance were Library Director Vicki Chiavetta, Assistant Director Jane Darling and Sr. Administrative Technician Kim McGrath.

1. APPROVAL OF MINUTES FROM THE APRIL 14, 2016 REGULAR BOARD

MEETING: Tom Dwyer moved to approve the minutes and Pat Nicks seconded the motion. All were in favor and the minutes were approved.

2. CITIZENS APPEARANCES: None

3. LIBRARY DIRECTOR'S REPORT:

- **Workload Indicators:** Statistics were again consistent with previous months.
- **Programs:** The Summer Reading Program kickoff is on June 4th. The Adult Volunteer Fair is on May 14th and the Teen Volunteer Fair is on May 24th. CozbyCon is scheduled for May 21st.

The RFID requests for proposals have been received and a decision will be made within the next two weeks as to a vendor. The library would like to present the proposal to Council in June.

Vicki Chiavetta reminded Board members that the next meeting will be a joint Board meeting with the Parks Department in August.

4. SUMMER READING PROGRAM PRESENTATION: Tracie Williams gave an overview of the 2016 Summer Reading Program. The theme is "On Your Mark, Get Set, Read" which ties in with the Olympics being held this year. There is new software for online registration and redeeming prizes. Tracie showed some of the prizes and talked about the programs being offered this year.

5. STRATEGIC PLAN UPDATE: There will be five workshops in June with staff and community members. These are scheduled for June 20th, 21st and 22nd. An online survey will be available June 1st to get input.

6. LIBRARY EXPANSION UPDATE: Jane Darling gave an updated PowerPoint presentation to Board members on the progress of the library renovation. The project is on schedule.

7. YOUTH ADVISOR'S REPORT: Tharani Muthukumar read an article she wrote for her school newspaper to publicize the library renovation and its' temporary location.

8. FRIENDS OF THE COPPELL LIBRARY REPORT: Karla Tabor said the Friends Group had their annual meeting on May 10th. They currently have sixteen members but hope to increase that number once the library is back in their regular building. She spoke about having one big book sale per year rather than several as they have done in the past. The Friends Group will sponsor a STEM bus in the fall. North Texas Giving Day is at the end of September and Karla said the Friends Group may coordinate with other groups for donations.

9. LIBRARY BOARD GOALS AND OBJECTIVES: Karla Tabor said the Friends Group sent out a note about volunteer opportunities. Adrienne Renner encouraged members to attend as many library programs as possible. Karla and Jane Darling talked about the Got Books and Page Turners programs. Karla encouraged members to participate in the Summer Reading Program.

ADJOURNMENT: Chairman, Janet Koester adjourned the meeting at 7:55 p.m.

Janet Koester, Library Board Chair

Kim McGrath, Sr. Administrative Technician