

MEMORANDUM

TO: Library Board

FROM: Victoria A. Chiavetta, Director of Library Services

DATE: September 1, 2016

SUBJECT: Director's Report for Library Advisory Board

As a reminder, we will be conducting the tour of the library for the Board on Thursday beginning at 5:30. You may park in the library's lot and gather at the staff entrance which is on the northwest corner of the building. Jane and I look forward to showing you around.

Workload Indicators

Staff began processing materials with RFID tags. The library put out a call for volunteers to help with the project and so far, around 4 people have responded. We anticipate that tagging will take around 6 weeks.

During August, staff planned programs for the coming year along with finishing up collection development selections for the fiscal year. The grand opening team put together a month's worth of activities to make the reopening of the new library special, including author events and an all-day Grand Opening. We prepared for the move back to the library by starting our marketing campaign, ordering supplies, and staging the move.

Programs

Regular storytimes took place in August along with 2 Splish Splash storytimes and a table at the Farmer's Market. The regular book clubs and craft program were also held in August.

Grand Opening Schedule

Library Expansion Update

Youth Advisor's Report

Friends of the Coppell Public Library Report

Library Board Goals & Objectives

FY16 Library Board Goals:

1. Participate in the strategic plan process
 - a. Attend a focus group
 - b. Invite community to contribute input
2. Support and promote the Friends of the Coppell Public Library
3. Promote the library by active individual participation in library programs, outreach and community events
 - a. Attend Library Programs
 - b. Represent the Library Board at City and civic events (i.e. Earth Fest, Farmer's Market)
 - c. Actively use social media to market library activities.

MISSION: *The William T. Cozby Public Library's mission is to nurture and sustain a family community for a lifetime by providing innovative, exceptional service and access to learning, information and enrichment.*

VISION: *The William T. Cozby Public Library inspires an informed, educated family community.*