



# City of Coppell, Texas

255 Parkway Boulevard  
Coppell, Texas 75019-9478

## Minutes

### Parks and Recreation Board

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Monday, August 1, 2016

6:30 PM

255 Parkway Blvd.

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#### 2nd Floor Conference Room

**Jack Clark**

**Ed Guignon**

**Maureen Corcoran**

**Lisa Montes**

**Melinda Melnick**

**Hilary Hodgson**

**Lisa Dunham**

**Janet Maccubbin**  
**Alternate**

**Earl Nesbitt**  
**Alternate**

**Kelly Rohe**  
**Student Advisor**

**Nihar Tatapudi**  
**Student Advisor**

The Parks and Recreation Board of the City of Coppell, Texas, met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

Also present were Parks and Recreation Director Brad Reid and Administrative Support Supervisor Cecilia Gandara.

The purpose of this meeting was to consider the following items:

#### Regular Session (Open to the Public)

#### 1. Call To Order

**Chair Clark called the meeting to order at 6:33 pm.**

#### **Members Present:**

Chair Jack Clark, Vice Chair Ed Guignon, Boardmember Maureen Corcoran, Boardmember Lisa Montes, Youth Advisor Kelly Rohe, Alternate Earl Nesbitt, Alternate Janet Maccubbin, Youth Advisor Nihar Tatapudi, and Boardmember Lisa Dunham

2. **Citizens' Forum:** Citizen's should complete a Citizen's Appearance Form. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.

Chair Clark advised that no one signed up to speak.

3. Consider approval of minutes: June 6, 2016

A motion was made by Vice Chair Guignon, seconded by Boardmember Corcoran, that this agenda item be approved. The motion carried by an unanimous vote.

**Aye:** 5 - Chair Jack Clark, Vice Chair Ed Guignon, Boardmember Maureen Corcoran, Boardmember Lisa Montes, and Lisa Dunham

4. **Update related to the July 2017 Grand Opening Event**

Brad Reid, Director of Parks and Recreation, informed the board that the planning for the the July 2017 event at Andrew Brown has begun. More detail on event will be discussed at a later time.

5. **Update regarding the Parks and Recreation Master Plan**

Guy McLain, Assistant Director of Operations, updated the board on the Parks and Recreation Master Plan process.

6. **Discussion regarding a parks construction tour.**

The Board discussed scheduling a parks construction tour. The Board agreed on August 20 at 8 am.

7. **Director's Report**  
**A. Special Events**  
**B. Project Update**

A. Brad Reid gave a recap of the July 3rd and 4th event.  
B. Nothing to report.

8. **Youth Advisor's Report**

Youth Advisor Kelly Rohe informed the board that she is the Vice-President for NJHS.

9. **Chair Report**  
**A. Future Agenda Items**

A. Boardmember Corcoran would like to discuss bicycle rentals at a future meeting.

**Adjournment**

There being no further business to come before the Parks and Recreation Board, the meeting was adjourned at 7:48 pm.

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**Jack Clark, Chair**

**Prepared by:**

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**Cecilia Gandara, Administrative Support Supervisor**