

MEMORANDUM

TO: Library Board

FROM: Victoria A. Chiavetta, Director of Library Services

DATE: October 4, 2016

SUBJECT: Director's Report for Library Advisory Board

We are almost home! October is when we begin moving back into the newly expanded and renovated library. We are planning to reopen on October 31st with the Grand Opening to be held on November 19th. Mark your calendars for that date and for October 29th when we plan to host a Preview night for Council, Library and Friends Board, CRDC and staff.

Workload Indicators

The tagging project has gone extremely well. Volunteers have helped tremendously and it looks like we will be done in time for the move. Thanks to all who have graciously offered their time to assist. We will still have some tagging to do of materials that have been in storage but that should go quickly.

During the month of September, staff continued to work on programming for the coming year. Coppel Reads is being planned along with summer reading activities, teen and elementary programs and story times. New activity packs for checkout are in the works along with some new program ideas.

Organizing the move has also been top of mind. Coordinating furniture, technology and other equipment has been a priority as well. Staff have been working with the artist who is designing the art for the story time glass wall. We can share the concept with you at the meeting.

Programs

We continued to hold story times in September along with our regular book club meetings. We also visited the Farmer's Market several times to promote the library.

Facilities Guidelines

Staff would like your approval on a few minor changes to the Facilities Guidelines.

November Meeting Agenda

The Library and Parks Board will hold a Joint Work Session with Council on November 10th. The meeting will likely start earlier than our usual Board meeting and dinner will be served.

Library Logo

Strategic Plan Update

Library Expansion Update

Youth Advisor's Report

Friends of the Coppel Public Library Report

Library Board Goals & Objectives

FY16 Library Board Goals:

1. Participate in the strategic plan process
 - a. Attend a focus group

- b. Invite community to contribute input
- 2. Support and promote the Friends of the Coppell Public Library
- 3. Promote the library by active individual participation in library programs, outreach and community events
 - a. Attend Library Programs
 - b. Represent the Library Board at City and civic events (i.e. Earth Fest, Farmer's Market)
 - c. Actively use social media to market library activities.

MISSION: *The Cozby Library and Community Commons mission is to nurture and sustain a family community for a lifetime by providing innovative, exceptional service and access to learning, information and enrichment.*

VISION: *The Cozby Library and Community Commons inspires an informed, educated family community.*