



## MEMORANDUM

**To:** Mayor and City Council

**From:** Mac Tristan, Chief of Police

**Date:** February 1, 2017

**Reference:** Consider approving the acquisition of eight replacement vehicles for the Police Department, in the amount of \$299,840.00 from Caldwell Country Chevrolet utilizing contract pricing through Buyboard no. 521-16, as budgeted, and authorizing the City Manager to sign any necessary documents.

**2030:** Sustainable City Government: Excellent and Well-Maintained City Infrastructure and Facilities

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### General Information:

- Vehicles to be replaced have reached the end of their service life for a Patrol vehicle.
- Funding is included in the FY 2016-17 for these purchases from Crime Control District.
- Contract pricing obtained through Buyboard cooperative purchasing program.
- Buyboard Contract No. 521-16.

### Introduction:

In an effort to operate a clean, efficient and reliable fleet, the Police Department sets an initial life expectancy on all vehicles and equipment in our Police fleet. During its service life each vehicle and equipment in the vehicle is subject to close monitoring of availability, operating cost, accumulated miles/hours, condition, obsolescence and the ability to perform the required tasks. The vehicles being replaced have reached the point in their service life for our Patrol Division where it has been determined that replacement is prudent.

### Analysis:

To reduce downtime, maximize efficiency, and productivity and provide a solid platform from which to operate the vehicles have been carefully selected with the Police Department and Fleet Services working closely together. Consequences of not funding these purchase included decreased vehicle availability, increased operating costs and reduced service levels to our community.

### Legal Review:

Agenda item does not require legal review.

**Fiscal Impact:**

The fiscal impact of this Agenda item is \$299,840.00 from the Crime Control District.

**Recommendation:**

The Police Department recommends approval.