



## MEMORANDUM

**To:** Mayor and City Council

**From:** Mario Canizares, Deputy City Manager

**Date:** February 14, 2017

**Reference:** Consider Amending the Interlocal Cooperation Agreement and License and Use Agreement between the City of Coppell and Coppell ISD for the 50/50 Cost Sharing for the Purchase and Installation of a Wrought Iron Fence at Coppell Middle School-North

**2030:** Sense of Community, Special Place to Live, and Community Wellness & Enrichment

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### **Introduction:**

In the summer of 2014, the City and CISD agreed to an Interlocal Cooperation Agreement and License and Use Agreement to become a 50/50 partner to invest approximately \$1,000,000 to purchase and install artificial turf and construct a restroom/concession building at Coppell Middle School-North (CMS-N). This partnership would allow for upgraded field conditions to be used by the middle school athletic program and the City's youth sports programs.

Over the last two years, the site has experienced incidents of trespassing onto the locked and secured site and in some cases causing vandalism on the fields and buildings. There have also been instances where theft occurred in the concession building. To mitigate this situation and protect the investment made at the site, CISD began the installation of an eight-foot chain link fence with an additional 12 inches of barb wire for the purpose of securing the site.

The fence project was started without a permit from the City and the project was eventually stopped until the issue was further reviewed by our Building Inspections and Planning Staff. During the review, it was interpreted that this type of fence was prohibited within the current zoning classification that the campus was designated in many years ago. In addition, there were several comments from concerned residents about the aesthetics of the fence and barb wire. After much discussion, the staffs between the City and CISD have been able to recommend a solution that should meet the intent of keeping the site secure and meet the City's Development Codes.

### **Analysis:**

Based on a review by our Planning staff a wrought iron, decorative fence is allowed by right within the site's current zoning classification. The City and CISD Staff met and agreed that this was the best option to consider. Based on bids received by CISD it is estimated that to install a perimeter, wrought

iron fence and associated gates would cost approximately \$102,268. The School Board authorized the wrought iron fence project at their January 2017 Board Meeting. In keeping with the 50/50 arrangement, for the aforementioned improvements at CMS-N, CISD has also requested that the City contribute 50% towards the cost of this perimeter fence. The City's amount should not exceed \$51,134. Staff also believes that amending the existing Interlocal Cooperation Agreement and License and Use Agreement to incorporate this proposal is the most effective manner to memorialize the effort.

**Legal Review:**

The City Attorney's Office will need to prepare any necessary documents and have them reviewed and approved by CISD's Legal Counsel.

**Fiscal Impact:**

The City's amount should not exceed \$51,134 and funds are made available out of undesignated fund balance in the General Fund. The Finance Director will bring forward a budget amendment for the City Council's consideration at a future City Council meeting.

**Recommendation:**

The City Manager's Office recommends that City Council approve the amendment of the existing Interlocal Cooperation Agreement and License and Use Agreement for the purchase and installation of a decorative wrought iron fence with gates at CMS-N.