



MEMORANDUM

To: Mayor and City Council
From: Clay Phillips, City Manager
Date: February 10, 2017
Re: Alternate Judge Appointment
2030: Sustainable City Government, Community Wellness

Introduction: Presiding Judge Terry Landwehr has recommended Candace Carlsen to serve as the second Alternate Judge in the Coppell Municipal Court.

Analysis: This is in keeping with the previous staffing levels off the court. We have also discussed this likelihood previously. The associated ordinance will bring the terms of all three judges into uniformity ending on July 31, 2018. The employment agreement for Judge Carlsen is identical to that of the other alternate municipal court judge in all other aspects.

Legal Review: The ordinance was prepared by legal staff.

Fiscal Impact: Salary budgeted in Municipal Court budget.

Recommendation: Staff recommends approval.