



# City of Coppel, Texas

255 Parkway Boulevard  
Coppel, Texas 75019-9478

## Minutes

### City Council

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Tuesday, January 24, 2017

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**WES MAYS**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**NANCY YINGLING**  
Place 5

**BRIANNA HINOJOSA-FLORES**  
Place 2

**MARVIN FRANKLIN**  
Place 6

**GARY RODEN**  
Place 4

**MARK HILL**  
Place 7

**CLAY PHILLIPS**  
City Manager

Also present were City Manager Clay Phillips, Deputy City Managers Mario Canizares and Mike Land, City Secretary Christel Pettinos and City Attorney Robert Hager.

The City Council of the City of Coppel met in Regular Called Session on Tuesday, January 24, 2017 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

**1. Call to Order**

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:41 p.m.

**Present** 8 - Karen Hunt;Cliff Long;Brianna Hinojosa-Flores;Wes Mays;Gary Roden;Marvin Franklin;Mark Hill and Nancy Yingling

**2. Executive Session (Closed to the Public) 1st Floor Conference Room**

**Section 551.072, Texas Government Code - Deliberation regarding Real Property.**

Deliberate the purchase, exchange, lease, or value of real property located south of E. Belt Line Road and east of S. Belt Line Road.

**Discussed under Executive Session**

**3. Work Session (Open to the Public) 1st Floor Conference Room**

**Mayor Hunt adjourned the Executive Session at 7:13 p.m. and convened into the Work Session.**

- A. Presentation and discussion regarding the proposed Parks and Recreation Ordinance revisions.
- B. Presentation and discussion regarding the Cemetery Master Plan.
- C. Discussion regarding the remodel of the Animal Services facility.
- D. Discussion regarding Agenda Items.

**Presented in Work Session**

**Regular Session**

**4. Invocation 7:30 p.m.**

**Rev. Dr. Tom Palmer, Pastor with First United Methodist Church, gave the Invocation.**

**5. Pledge of Allegiance**

**Mayor Hunt and the City Council led those present in the Pledge of Allegiance.**

**6. Consider approval of Proclamation naming January 24, 2017, as "Gary Sieb Appreciation Day;" and authorizing the Mayor to sign.**

**Mayor Hunt read the proclamation for the record and presented the same to Gary Sieb, Director of Planning. The City Council provided accolades and well wishes to Mr. Sieb upon his retirement.**

**A motion was made by Councilmember Gary Roden, seconded by Councilmember Brianna Hinojosa-Flores, that this Agenda Item be approved. The motion passed by an unanimous vote.**

**7. Citizens' Appearance**

**Mayor Hunt asked for those who signed up to speak:**

**1) Warren van der Westhuizen, 625 Parkway Boulevard, spoke in regards to bringing soccer clubs and tournaments to Coppell.**

**8. Consent Agenda**

**At this time, Councilmember Marvin Franklin completed a Conflict of Interest affidavit and abstained from Consent Agenda Item E.**

**A. Consider approval of the minutes: January 10, 2017.**

**A motion was made by Mayor Pro Tem Wes Mays, seconded by Councilmember Cliff Long, that Agenda Items A-E be approved on the Consent Agenda. The motion passed by an unanimous vote.**

**B. Consider approval of canceling the Regular City Council Meeting**

scheduled for March 14, 2017.

**A motion was made by Mayor Pro Tem Wes Mays, seconded by Councilmember Cliff Long, that Agenda Items A-E be approved on the Consent Agenda. The motion passed by an unanimous vote.**

- C.** Consider the approval of MVBA Collections Contract with the City of Coppell on behalf of the Municipal Court for the collection of Warrants; and authorizing the City Manager to sign.

**A motion was made by Mayor Pro Tem Wes Mays, seconded by Councilmember Cliff Long, that Agenda Items A-E be approved on the Consent Agenda. The motion passed by an unanimous vote.**

- D.** Consider approval of CRDC appointment of Officers.

**A motion was made by Mayor Pro Tem Wes Mays, seconded by Councilmember Cliff Long, that Agenda Items A-E be approved on the Consent Agenda. The motion passed by an unanimous vote.**

- E.** Consider approval of a Resolution approving the terms and conditions of an agreement to authorize payment of channel improvements in Northlake pursuant to the initial settlement and land purchase agreements with Trammell Crow No. 43, Ltd.; authorizing the Mayor to sign; and authorizing the City Manager to complete, execute and sign any necessary documents.

**A motion was made by Mayor Pro Tem Wes Mays, seconded by Councilmember Cliff Long, that Agenda Items A-E be approved on the Consent Agenda. The motion passed by an unanimous vote with Councilmember Marvin Franklin abstaining.**

Enactment No: RE 2017-0124.1

#### **End of Consent Agenda**

- 9.** Consider approval of the appointment of Terry Landwehr as Presiding Municipal Judge of the Coppell Municipal Court No. 1, effective February 1, 2017, pursuant to the provisions of Section 4.06(b) of the City of Coppell Home Rule Charter for a term of two (2) years; and authorizing the City Manager to negotiate any necessary documents.

**A motion was made by Councilmember Gary Roden, seconded by Councilmember Marvin Franklin, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 10.** Swearing in of Municipal Judge.

**Mayor Hunt administered the Oath of Office for Municipal Court Presiding Judge to the Hon. Terry Landwehr.**

- 11.** Consider award of bid and authorize a TCPN contract with Core Construction in the amount of \$495,465.00 for the remodel of the

Animal Services facility located at 821 S. Coppel Rd.; and authorizing the City Manager to sign and execute any necessary documents.

**Presentation: Police Captain Tony Pletcher made a presentation to the City Council.**

**A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Mark Hill, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 12.** Consider adoption of the Cozby Library and Community Commons 2017-2020 Strategic Plan.

**Presentation: Vicki Chiavetta, Director of Library Services, made a presentation to the City Council.**

**A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Nancy Yingling, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 13.** Consider approval of a Resolution calling for the General Municipal Election for Councilmembers Place 1, 3, 5 and 7 for Saturday, May 6, 2017; and authorize the Mayor to sign and execute a Joint Election Agreement with Dallas County.

A considerarse la aprobación de una resolución para convocar a Elecciones Municipales Generales con el fin de elegir a los Concejales que ocuparán los escaños 1, 3, 5 y 7; el día sábado 6 de mayo de 2017; y autorizar al Alcalde a firmar, y ejecutar un Convenio de Elecciones Conjuntas con el Condado de Dallas.

**A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that this Agenda Item be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-0124.2

- 14. City Manager Reports - Project Updates and Future Agendas**

City Manager Clay Phillips announced that the Life Safety Park VIP Tour will be held on January 26th at 6 p.m. There will also be a Town Hall Meeting in the Council Chambers on January 26th at 7 p.m. hosted by the Republican Club, with guest speakers Senator Huffines and Representatives Rinaldi and Simmons. Finally, there will be a 5th Tuesday Work Session on January 31st at 6 p.m. in the 2nd Floor Conference Room of Town Center. Discussion will include: Council calendar items, public safety benefits and residential redevelopment.

- 15. Mayor and Council Reports**

- A. Report by Mayor Hunt regarding the Grand Opening of Life Safety Park.
- B. Report by Mayor Hunt regarding the General Municipal Election.

Mayor Hunt announced the Grand Opening of the Life Safety Park will be held at 820 S. Coppell Rd. There will be representatives from Police and Fire, face painting, photo booths, food trucks and more.

Also, the candidate filing for City Council is currently underway. Applications are available in the City Secretary's office through February 17th.

**16. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

C-FBISD/LISD Liaison - Councilmember Hinojosa-Flores  
CISD Liaisons - Mayor Pro Tem Mays and Councilmember Hinojosa-Flores  
Coppell Seniors - Councilmembers Roden and Long

A. Councilmember Hinojosa-Flores reported that LISD School Board has two places on the ballot for the May 6th General Election. C-FBISD has two at-large seats on their ballot. The deadline to file is February 17th.

B. Mayor Pro Tem Mays announced the CISD School Board has two seats on the ballot. Currently, Thom Hulme and David Caviness have filed. Also, the groundbreaking for the Middle School has been delayed until further notice.

C. Councilmember Roden reported the Coppell Seniors are excited about the It's Time Texas Community Challenge. They have their monthly luncheons on the 4th Wednesday of the month at 11:30 a.m.

**17. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Mayor Hunt announced the It's Time Texas Community Challenge. Coppell is currently in 3rd place, so she encouraged everyone to sign up, take a photo and upload it to the website. Mayor Hunt also challenged the Coppell School Board to have all students, teachers and staff to sign up.

**18. Necessary Action from Executive Session**

Nothing to report.

**Adjournment**

There being no further business before the City Council, the meeting was adjourned.

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Karen Selbo Hunt, Mayor

ATTEST:

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Christel Pettinos, City Secretary

