



MEMORANDUM

To: Mayor and City Council

From: Jennifer Miller, Director of Finance

Date: February 28, 2017

Reference: Amending Fee Resolution

2030: Sustainable City Government – Financial Resources to Support City Services

Introduction:

The Parks and Recreation Department has requested that the Pavilion Rental Fees and the Booth Fee at Special Events be changed.

Analysis:

- As the number of special events increase, the Parks and Recreation Department would like to be able to set the fee associated with a booth to be based upon demand and the size of the event. For example, the booth rental at a one (1) day event should be more than a three (3) hour event. The master fee schedule at this time does not allow this type of flexibility.
- The same flexibility is being requested for Pavilion rentals. As the number of pavilions increase and the demand for use of the pavilions increases, the Department would like to charge based upon the market rates for these type of facilities.

Legal Review:

This agenda item was reviewed by legal during the normal review of the agenda packet.

Fiscal Impact:

Recommendation:

The Finance Department and the Parks and Recreation Department recommend approval.