



MEMORANDUM

To: Mayor and City Council

From: Brad Reid, Parks and Recreation Director

Date: February 28, 2017

Reference: Consider approval of a Mowing and Landscape Maintenance Services contract to All Around Landscape and Construction (AALC), in an amount not to exceed \$300,000.00, for maintenance of selected rights-of-way, medians, rough areas and other particular park areas and municipal grounds, as budgeted, and authorizing the City Manager to sign all necessary documents.

2030: Sustainable City Government: Excellent and Well-Maintained City Infrastructure and Facilities

General Information:

- Bid Q-0217-01 for Mowing and Landscape Maintenance Services Opened February 16, 2017. Contract includes thirty (30) irrigated (weekly mow) properties totaling one-hundred thirty-five (135) acres and forty-three (43) non-irrigated (bi-weekly mow) properties totaling one-hundred twenty-eight (128) acres.
- Eight (8) bids received (bid tabulation attached).
- Bid was “Best Value” instead of “Low Bid” with weighted evaluation criteria.
- Not to exceed \$300,000.00 total combined pricing in Schedule A & B with alternate items in Schedule C; two (2) through six (6).
- Contract term is for one-year with options to renew four (4) additional one year terms.

Introduction:

On January 27, 2017 the Parks and Recreation Department solicited bids for Mowing and Landscape Maintenance Services. On February 16, 2017 eight (8) landscape vendors turned in bids for consideration. All Around Landscape and Construction (AALC) was the “low bid” and “best value” bid for base Pricing Schedule A (weekly mowing’s) & Pricing Schedule B (bi-weekly mowing’s) at \$261,976.50. The Parks and Recreation Department also included six (6) Alternate Pricing Items in Schedule C for consideration should the need occur which were: 1) Reel mowing, 2) Supply & install hardwood mulch, 3) Licensed Irrigator assistance, 4) Irrigator Helper assistance, 5) Denton Tap

median landscape/bed detail maintenance; removal of weeds and trash, and 6) Denton Tap median mowing and Buffalo Grass maintenance.

Analysis:

The Parks and Recreation Department Annual Mowing and Landscape Maintenance Services contract was last bid in January of 2006. Since that time the Parks and Recreation Department has utilized Interlocal Cooperation Agreements with other Cities to achieve our required mowing and landscape maintenance services. The Parks and Recreation Department has deemed it necessary to enter into its own direct contract with a vendor to better manage the unique landscaping in Coppell.

The Parks and Recreation Department worked with Purchasing to bid this contract. The evaluation criteria included: purchase price, reputation of the bidder and of the bidder's goods and services, quality of the bidder's goods or services, extent to which the goods or services meet the municipality's needs, bidder's past relationship with the municipality, impact on the ability of the municipality to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities, total long-term cost to the municipality to acquire the bidder's goods or services, and relevant criteria specifically listed in the request for bids or proposals.

AALC has worked with both the Parks and Recreation Department and Engineering and Public Works Departments on several landscape beautification projects including the installation of the Biodiversity Education Center landscaping and irrigation, Freeport Median landscape and irrigation and the Denton Tap Median landscape and irrigation. Both departments have been very satisfied with the service, quality of work and professionalism that AALC has provided.

Based on current and previous work history with the City of Coppell, lowest bid, equipment and manpower to handle the job, and strong references, it is our recommendation that AALC be awarded Bid Q-0217-01 for the Mowing and Landscape Maintenance Services Contract Schedule A & B with additional Schedule C items, two (2) through (6) and not to exceed \$300,000.00 with options to renew four (4) additional one year terms subject to staff review of the quality and service received.

Legal Review:

The Purchasing Department has reviewed the documents and determined that this is an appropriate method of contracting with this firm.

Fiscal Impact:

The total fiscal impact would be \$300,000.00 if all estimated mowing cycles and services are necessary dependent on growing conditions. The Parks Operations Division budget includes funding for this contract.

Recommendation:

The Parks and Recreation Department recommends approval of this item.