



# City of Coppell, Texas

255 Parkway Boulevard  
Coppell, Texas 75019-9478

## Minutes

### Parks and Recreation Board

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Monday, February 6, 2017

6:30 PM

255 Parkway Blvd.

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#### 2nd Floor Conference Room

**Jack Clark**  
**Chair**

**Ed Guignon**  
**Vice Chair**

**Maureen Corcoran**

**Lisa Montes**

**Melinda Melnick**

**Lisa Dunham**

**Janet Maccubbin**

**Earl Nesbitt**  
**Alternate**

**Nick Paschal**  
**Alternate**

**Sashank Kothamasu**  
**Student Advisor**

The Parks and Recreation Board of the City of Coppell, Texas, met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard.

Also present were Parks and Recreation Director Brad Reid and Assistant Director of Recreation Jessica Carpenter.

The purpose of the meeting was to consider the following items:

**Regular Session (Open to the Public)**

#### 1. Call To Order

**Chair Clark called the meeting to order at 6:36 pm.**

**Members Present:**

Chair Jack Clark, Boardmember Maureen Corcoran, Boardmember Lisa Montes, Boardmember Lisa Dunham, Boardmember Janet Maccubbin, Alternate Earl Nesbitt, Alternate Nick Paschal, and Youth Advisor Sashank Kothamasu

2. **Citizens' Forum:** Citizen's should complete a Citizen's Appearance Form. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the Agenda. Action on your statements can only be taken at future meetings.

Chair Clark advised that no one signed up to speak.

3. **Annual update by the Coppell Lacrosse Association.**

Robin Barron, President of the Coppell Lacrosse Association, gave an update on current activities and registration numbers.

4. Consider approval of minutes: January 9, 2017

A motion was made by Boardmember Dunham, seconded by Boardmember Maccubbin, that this agenda item be approved. The motion carried by an unanimous vote.

**Aye:** 5 - Chair Jack Clark, Boardmember Maureen Corcoran, Boardmember Lisa Montes, Boardmember Lisa Dunham, and Janet Maccubbin

5. **Division Manager's Report - Eric Clay**

Eric Clay, Wagon Wheel Tennis Center Manager, gave an update on current events and activities at the Wagon Wheel Tennis Center.

6. **Youth Advisor's Report**

Youth Advisor Sashank would like to organize a Holi and Diwali event.

7. **Director's Report**  
**A. Special Events**  
**B. Project Update**

A. Staff will have a Celebrate Coppell event update at the March Meeting.  
B. Champion trail project will begin soon.

8. **Chair Report**  
**A. Future Agenda Items**

Nothing to report.

#### **Adjournment**

There being no further business to come before the Parks and Recreation Board, the meeting was adjourned.

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Jack Clark, Chair

Prepared by:

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Cecilia Gandara, Administrative Support Supervisor

