



City of Coppel, Texas

255 Parkway Boulevard
Coppel, Texas 75019-9478

Minutes

Coppel Recreation Development Corporation

Wednesday, January 11, 2017

6:30 PM

255 Parkway Blvd.

Mark Tepper
President

Marvin Franklin

Biju Mathew
Vice President

Karen Hunt

Mahbuba Khan
Secretary

Larry Jones

Noah Webster

The Coppel Recreation Development Corporation of the City of Coppel, Texas, met in the 2nd Floor Conference Room at 6:30 PM on January 11, 2017, at 255 E. Parkway Boulevard.

Regular Session (Open to the Public)

Call To Order

President Tepper called the meeting to order at 6:32 PM.

Present were: Board Member Webster, Board Member Khan, Board Member Jones, Board Member Hunt, Secretary Khan, Vice President Mathew, and President Tepper.

Staff included: Mike Land, Deputy City Manager, and Amy Swaim Administrative Assistant to the City Manager.

1 Citizens' Forum

There was no one present for Citizens' Forum.

2 Approval of the November 2, 2016, Minutes

Motion by Jones, second by Khan to approve the November 2, 2016, Minutes as presented. Motion carried unanimously.

3 Nominations and Selection of Board Officers (President, Vice President, and Secretary)

**Motion by Jones, second by Mathew to elect Mark Tepper as President.
Motion carried unanimously.**

**Motion by Hunt, second by Jones, to elect Biju Mathew as Vice President.
Motion carried unanimously.**

**Motion by Mathew, second by Webster, to elect Mahbuba Khan as Secretary.
Motion carried unanimously.**

4

Consider approval of award of a professional services agreement with Corgan Associates, Inc. in the amount of \$1,058,500.00, to provide architectural and engineering services related to the Coppell Arts Center, specifically authorizing Phase I, Schematic Design, in the amount of \$169,500.00, and authorizing the City Manager to execute necessary documents.

Mr. Land summarized the request.

Motion by Hunt, second by Jones, to approve the item as presented. The motion carried unanimously.

5

Financial Report

Mr. Land presented and summarized the Financial Report.

6

Adjournment

President Tepper adjourned the meeting at 7:12 PM.

Mark Tepper, President

Amy Swaim, Administrative Asst. to the City Manager