



## MEMORANDUM

**To:** Mayor and City Council

**From:** Amy Pittman-Hassett, Librarian Supervisor

**Date:** April 28, 2017

**Reference:** Consider approval to enter into an interlocal agreement between the municipalities of Lewisville, Burleson, Carrollton, Colleyville, Euless, McKinney, Flower Mound, Southlake, Sachse, Little Elm, and the City of Coppell to allow Coppell citizens to access the Bibliotheca cloudLibrary digital resources in the named cities; and authorizing the Mayor to sign any necessary documents.

**2030:** Community Wellness and Enrichment, Sustainable City Government

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### Introduction:

The library began offering access to cloudLibrary (3M) eBooks in August 2012. The collection size and usage has increased significantly from that time. We currently have over 4,200 patrons registered to use cloudLibrary and own 5,990 items. In FY 2016 alone, we had over 26,600 eBook checkouts.

### Analysis:

Area libraries met in August 2016 with representatives from Bibliotheca to discuss cloudLink and the idea of forming an interlocal arrangement to share digital resources (both eBooks and eAudiobooks). There were several features of cloudLink that made it a promising match for our community:

- Each library individually selects, purchases, and owns materials
- The circulation period is based on the circulation policies of the cardholder's library
- The cardholder can only place hold requests on materials from her own library, thus ensuring that high-demand titles serve the owning community before being available to others
- If a library chooses to discontinue cloudLink, they retain access to all materials they had previously purchased

Over the next several months, the first version of an interlocal agreement was drafted. Area libraries met again in January 2017 with representatives from Bibliotheca to further discuss interest in cloudLink, and again in February 2017 to finalize the interlocal agreement. Copies of the agreement were sent to each municipality's legal representation to ensure that there were no suggested changes.

Among other points, the interlocal agreement stipulates that:

- Libraries must meet a minimum financial commitment of spending \$10,000 or 10% of its overall materials budget, whichever is less, to purchasing new digital content for their own collections
- Libraries may choose to leave the interlocal agreement without penalty
- A coordinating committee will be established, comprised of the eleven libraries in this interlocal agreement, that will enforce the terms of the agreement and approve any new libraries to be added to the interlocal agreement

Approval of this agreement will greatly increase the borrowing power of our library card holders. The combined cloudLibrary collection will include over 28,000 eBooks and nearly 3,000 eAudiobooks.

**Legal Review:**

Reviewed by Bob Hager on 4/17/17

**Fiscal Impact:**

To meet the requirements of the interlocal agreement, the Cozby Library and Community Commons must spend \$10,000 or \$24,500 (10% of our proposed materials budget) on purchasing new digital content for FY17-18, whichever is less.

The Cozby Library and Community Commons has allocated the following costs in the proposed FY 17-18 budget:

- \$35,000 for digital content
- \$1,000 annual service fee for cloudLink
- \$36,000 total cost

**Recommendation:**

The Library Department recommends approval of this item.