MEMORANDUM

To: Mayor and City Council

From: Mike Land, City Manager

Date: June 13, 2017

Reference: Approval of an Ordinance repealing and replacing language regarding the rules and procedures for conducting City Council meetings.

2030:   Sustainable City Government Strategy – Goal 1- Excellent City services with high level of customer satisfaction – Objective 2 – Provide opportunity for feedback from residents on City services and service delivery.

General Information:

The City Attorney recently conducted a review of the Chapter 1. Administration, Article 1-10- Rules, Times and Procedures for Conducting City Council Meetings. There are several items identified that need correction and clarification.

Introduction:

The Coppell City Council was briefed on the recommended changes to the ordinance by Mr. Hagar during the Council work session conducted on May 23, 2017.

Analysis:

Based on the City Attorney's review there were several areas recommended to be amended for clarification purposes.

Specifically, Section 1-10-6.1.2. Citizens submission of agenda items and Section 1-10-7 Consideration of ordinances, resolutions and motions.

Citizens will continue to have the right and opportunity to submit a request to place an agenda item before the Council. With this change, a request will only be considered as an agenda item if it is an item that the Council can legally act on. The request must clearly state the nature and subject for which the Council has subject matter jurisdiction. Additionally, language is added to

clarify that an issue or subject may not be placed on future agenda by a resident sooner than twelve months from the Council meeting where such subject was previously considered.

The second clarification addresses withdrawal of motions, Section 1-10-7. The language cleans up the second line, changing the wording to "movant."

Legal Review:

The City's legal counsel prepared the Ordinance.

Fiscal Impact:

Not Applicable

Recommendation:

The City Attorney recommends Council approve the Ordinance.