



## MEMORANDUM

**To:** Mayor and City Council

**From:** Albert Gauthier, Chief Information Officer

**Date:** August 15, 2017

**Reference:** Consider approval to purchase desktop computers and laptops from Dell Marketing using State of Texas Department of Information Resources inter local contract #DIR-SDD-1951 in the amount of \$93,496.00 as budgeted and authorizing the City Manager to execute all necessary documents.

**2030:** Sustainable City Government

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### Introduction:

As part of the Information Systems Strategic Plan we identified the need to annually budget and replace, workstations, desktops, and laptops as needed to maintain an inventory that is no older than 4 years.

### Analysis:

This fiscal year we have identified then need to procure 104 workstations. We will be procuring the OptiPlex 5050 with Windows 10. The workstations identified are in multiple departments. Replacing and adding this equipment will meet the Information System's Strategic Plan goal of maintaining a modern and current working environment.

### Legal Review:

Agenda item was reviewed by Attorney, Ms. Alexis Allen on 08/15/17

### Fiscal Impact:

The fiscal impact of this Agenda item is \$93,496.00.

### Recommendation:

The Information Systems Department recommends approval.