



# City of Coppel, Texas

255 Parkway Boulevard  
Coppel, Texas  
75019-9478

## Minutes

### Coppel Recreation Development Corporation

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Wednesday, February 21, 2018

6:30 PM

255 Parkway Blvd.

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The Coppel Recreation Development Corporation met in the 2nd Floor Conference Room of Coppel Town Center, 255 Parkway Boulevard, Coppel, TX on Wednesday, February 21, 2018, at 6:30 p.m.

Those in attendance included President Mark Tepper, Vice-President Biju Mathew, Secretary Mahbuba Khan, Board Member Karen Hunt, Board Member Marvin Franklin, Fire Chief Kevin Richardson, Assistant Director of Engineering Kent Collins, Assistant Director of Recreation Jessica Carpenter, Aquatic Center Manager Lauren Sutton, Deputy City Manager Noel Bernal, and Administrative Support Assistant Brittany Causey.

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The purpose of this meeting is to consider the following items:

Executive Session (Closed to the Public)

Regular Session (Open to the Public)

Call to Order

President Mark Tepper called the meeting to order at 6:31 PM.

#### 1. Citizen's Forum

There was no one present for the Citizen's Forum.

2. Approval of January 10, 2018 Minutes  
  
**Motion by Board Member Hunt, second by Vice-President Mathew to approve minutes as presented. The motion carried unanimously.**
  
3. Financial Report  
  
**Deputy City Manager Noel Bernal presented the Financial Report.**
  
4. **Presentation by Chief Kevin Richardson of the Coppell Fire Department regarding the proposed Fire Station #4 North of Wagon Wheel park, East of elevated storage tank.**  
  
**Chief Richardson presented information to the Board regarding the proposed Fire Station #4. No further action required.**
  
5. Consider approval of a grant agreement with the City of Coppell in an amount of \$1,801,602.34 for reconstruction of median improvement for the reconstruction of Freeport Parkway from Bethel Road to I-635/Dividend, subject to a written grant; and, authorizing the President to execute said agreement.  
  
**Motion by Board Member Hunt, second by Secretary Khan to approve the grant agreement for the reconstruction of median improvement for the reconstruction of Freeport Parkway from Bethel Road to I-635/Dividend. AYE: All. The motion passed unanimously.**
  
6. Consider approval of award of a proposal from Sunbelt Pools, in an amount of \$90,000, for the replacement of three (3) Ultraviolet Disinfection Systems at The CORE, utilizing Buyboard Cooperative Purchasing Contract No. 451-14, as budgeted; and authorizing the City Manager to execute the necessary documents.  
  
**Motion by Vice-President Mathew, second by Board Member Franklin to approve the award of a proposal from Sunbelt Pools for the replacement of three (3) Ultraviolet Disinfection Systems at The CORE. AYE: All. The motion passed unanimously.**

**7. Coppell Arts Center Update**

Deputy City Manager Noel Bernal shared the video update on the City's website about the Arts Center and discussed upcoming milestone dates.

**8. Acceptance of resignation of Larry Jones from the Coppell Recreation Development Committee**

Motion by Secretary Khan, second by Vice-President Mathew to accept the resignation of Board Member Larry Jones from the CRDC, effective immediately.

**9. Board President and Committee Reports / General Discussion**

Adjournment

**PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE**

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals makes requests for these services forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Vivyon V. Bowman, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this \_\_\_\_\_th day of \_\_\_\_\_, 20\_\_, at

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