



DALLAS COUNTY ELECTIONS DEPARTMENT

May 24, 2018

Via E-Mail

Christel Pettinos, City Secretary
City of Coppell
255 Parkway Blvd.
Coppell, TX
Email: cpettinoss@coppelltx.gov

Dear Ms. Pettinos:

The Dallas County Elections Department is preparing to conduct and supervise the June 16, 2018 Joint Run-off Election. All duties and services will be under the same terms as described in the Election Services Contract Agreement for the May 5, 2018 Joint Elections. All funds for the run-off election must be deposited no later than June 01, 2018. Applicable contract attachments will be provided once all election administration details for the election have been finalized.

The estimated cost to administer your Joint Run-off election will be \$99,185.64. The estimated amount should be deposited no later than Friday, June 01, 2018.

Deposit should be delivered to:

Dallas County Elections Department
2377 N. Stemmons Freeway
Suite 820
Dallas, Texas 75207

Should you have any questions, please do not hesitate to contact me at 214-819-6334 or Ashley Blanton at 214-819-6333.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Heard", is written over the printed name.

Robert Heard
Asst. Elections Administrator