

Statement of Work

City of Coppell: Allies in Community™ (SOW.Allies.4)

June 1, 2018 August 31, 2018

Summer 2018 Allies

Curriculum and Program Design

Date: May 9, 2018

Buyer Phone: [972-304-3670](tel:972-304-3670) (office)

Client Name: City of Coppell, Texas

Buyer Name: City Manager

Buyer Email: MLand@coppelltx.gov

Bill to Name: Mike Land

Buyer Address:

City of Coppell

255 Parkway Boulevard

Coppell, Texas 75019-9478

The Services provided pursuant to this Statement of Work shall be governed by the terms and conditions attached hereto:

Summary of Work

This work is the final step before the launch of the Coppell Allies Cohort late September. The main focus of this work is the completion of the complete Allies in Community curriculum and program development over the summer of 2018. By the end of this period, the entire Training & Development for the 1st Allies Cohort would be completed based on extensive R&D by a cross-cultural and interdisciplinary team of SMEs at DiversityWealth. The training decks, activities, handouts, workbooks, and all related materials will be completed a month before the Inaugural Launch of the Allies Cohort tentatively proposed to take place in late September.

Objectives

Scope of Work

1. Allies Curriculum Research & Development
 - a. Research
 - b. Benchmarking
 - c. Program Development
 - d. Training Development
2. Graphic and Presentation Design and Printing
 - a. Graphics
 - b. Slide decks
 - c. Handouts
 - d. Activities
 - e. Workbooks

Estimated Cost: \$52,000.00

Expenses

- Printing Materials & Supplies/Shipping & Handling. Client will pay actual printing and shipping for additional materials requested from DiversityWealth, plus a 10% handling charge.
- Recommend client print workbooks on-site (in-house). Vendor volume print estimate @ \$10-25 per workbook.
- Any DiversityWealth consulting, facilitation, and travel expenses are additional and billed at actual cost, plus a 10% handling charge. Client is responsible for indicating any applicable travel caps.

Requests for Changes - The parties agree to the deliverables and schedule for the Products and Services described in this Statement of Work. Any changes and/or addition of new deliverables, to the Products and Services may require an adjustment to the schedule and/or result in additional fees. DiversityWealth will review requests for changes to determine if such changes can be accommodated within the schedule and for the fees provided herein. DiversityWealth will provide Client cost estimates for any changes that require additional time and/or fees and will require Client's approval in writing prior to beginning the work.

Client specifically represents and warrants that it either owns or uses with permission of the owner any models or data that will be provided to DiversityWealth for inclusion in the course materials. Client further represents that it has the requisite ownership or has obtained requisite permission to authorize DiversityWealth to incorporate such model or material into the customized materials to be provided pursuant to this Agreement. Client shall indemnify and hold DiversityWealth harmless from and against all costs arising out of or resulting from any action by a third party against DiversityWealth that is based upon any claim that DiversityWealth' use of materials provided by Client infringe a patent, copyright or other proprietary right or violate a trade secret.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be executed as of the day and year first written above.

By:

By:

**Title: DiversityWealth, Tasnim Benhalim.
Founder/Principal**

Title: City of Coppell, Mike Land, City Manager

Please sign above and return this document to **Omar Benhalim** at Omar@DiversityWealth.com