



MEMORANDUM

To: Coppel Recreation Development Corporation

From: Kent Collins, P.E., Director of Public Works

Date: June 13, 2018

Reference: Consider approval of award of a professional services agreement with Joel Brown and Co., LLC, in the amount of \$200,000.00, to excavate and remove materials from property owned by the City of Coppel, located at the northwest corner of Burns Street and Hammond Street; and authorizing the City Manager to sign.

2030: Sustainable City Government
Business Prosperity
Community Wellness and Enrichment
Sense of Community
Special Place to Live

General Information:

- **This is to remove the material stored at the corner for Burns and Hammonds.**
- **Enter into a contract with Joel Brown and Co., LLC.**
- **Total cost to excavate and haul off is \$200,000.**

Introduction:

Over the last several years, the vacant City owned property at the northwest corner of Burns and Hammond was utilized as extra material storage created by the improvement to Old Town. It was anticipated that this material would be needed for development in Old Town. Not all the material was needed and now needs to be hauled off to prepare for the development of this lot.

Analysis:

This project was advertised and we received 6 bids ranging from \$200,000 to \$385,000. The qualified low bidder was Joel Brown and Company, LLC. The project will consist of hauling off approximately 20,000 cubic yards of material and prepared at an elevation as set forth in the grading plans for the proposed development.

Legal Review:

No legal review required.

Fiscal Impact:

The fiscal impact of this Agenda item is \$200,000.00 as provided for by CRDC.

Recommendation:

The Public Works Department recommends award of the contract with Joel Brown and Company, LLC.