

COZBY LIBRARY AND COMMUNITY COMMONS
LIBRARY BOARD MINUTES
November 8, 2018

The Cozby Library and Community Commons Advisory Board met in regular session on Thursday, November 8, 2018 in the conference room of the library.

1. CALL TO ORDER: The meeting was called to order by Chairman Adrienne Morton at 7:03 p.m. Other board members present were Janet Koester, Madeleine White, Wednesday Foster, Sherry Carr-Smith, Jan Lorrain, Pankaj Jain and Youth Advisors Tharani Muthukumar and Priya Marella. Staff in attendance were Assistant Director Dennis Quinn and Sr. Administrative Technician Kim McGrath. Former Library Director Vicki Chiavetta was also in attendance. She is now Deputy City Manager for Coppel.

2. APPROVAL OF MINUTES FROM THE OCTOBER 11TH REGULAR BOARD MEETING: Madeleine White moved to approve the minutes and Wednesday Foster seconded the motion. All were in favor and the minutes were approved.

3. CITIZEN'S APPEARANCES: None

4. DIRECTOR'S REPORT: This fiscal year is off to a good start. It has been a busy fall with Halloween programs and a Retro Games and Rubik's Cubes event on the agenda. Meeting rooms have been heavily utilized by students preparing for mid-term exams.

Vending machine theft has been an ongoing problem this year. The library worked with the Coppel Police Department to create signs for the vending machine to deter students from stealing items. School Resource Officers were contacted as well.

Library staff is working on getting the winter calendar ready to be sent to the printer.

Vicki Chiavetta spoke about the online room reservation software which the library will make available in January. The software is able to work with the library database to validate patron information such as library card numbers. She also talked about the Diwali program on November 6th which had over 150 in attendance. The Family Escape Room program is scheduled for November 10th

Dennis talked about Solstice, a new wireless display system which is scheduled to be implemented in December. The first phase will include the Conference Room, Business Center and Study Rooms. Meeting Rooms A & B will be added later as the technology is more complex in those areas. Newspaper digitalization project is going well and the first batch of scanned newspapers should be ready to send to UNT soon.

5. YOUTH ADVISOR'S REPORT: Priya talked about having a short story contest based on grade level as a way to bring more kids to the library. Judging would be conducted by a local author and prizes awarded to the winners. Tharani spoke about the TILE program. She is working with school officials to get the first program set up at the high school. She would like to utilize a website that would have a digital ticket system for the program. They are continuing to send out emails to solicit guest speakers for programs.

6. FRIENDS OF THE COPPELL LIBRARY REPORT: Adrienne Morton showed the new book bags that will be sold at the November book sale scheduled for November 16th – 18th. Pumpkin painting at the Farmer’s Market was very successful. The Friends gave out a total of fifty pumpkins. Adrienne showed pictures from the Alex London author visit in October. An author visit by Jen Waldo is scheduled for January 27th as part of the Coppel Reads program. Her book is titled *Old Buildings in North Texas* and she will be available to sign copies.

7. LIBRARY BOARD GOALS AND OBJECTIVES: No discussion.

8. ADJOURNMENT: Chairman Adrienne Morton adjourned the meeting at 7:39 p.m.

Adrienne Morton, Library Board Chair

Kim McGrath, Sr. Administrative Technician