



MEMORANDUM

To: Mayor and City Council

From: Jennifer Miller, Director of Finance

Date: February 12, 2019

Reference: Budget Amendment for Fiscal Year 2018-19

2030: Sustainable City Government

Introduction:

This budget amendment is being brought forward to reflect encumbrance carryovers from the prior fiscal year and some items that have been brought before Council during the first part of the current fiscal year.

Analysis:

General Fund

General Fund Revenues are not being amended at this time.

General Fund expenditures are being increased \$2,333,324. \$2,273,324 is associated with encumbrance carryovers. Encumbrance carryovers are those items that were budgeted and purchased in the previous fiscal year, but were not received by year end. The amounts are then carried forward into the next fiscal year.

In addition to the encumbrance carryover, Mayor & Council is being increased for the contract with HMWK for representation regarding remote online sales tax legislation.

Water and Sewer Fund

Revenues are being amended \$381,163 to reflect the settlement of the Sabine River Authority case. The expenditures are being amended for the emergency water line repair on Sandy Lake Road.

Police Special Revenue Fund

Expenditures are being amended for encumbrance carryovers.

Infrastructure Maintenance Fund

Expenditures are being amended for encumbrance carryovers.

W/S Infrastructure Maintenance Fund

Expenditures are being increased for encumbrance carryovers.

Municipal Drainage District Fund

Expenditures are being amended for encumbrance carryovers.

Recreational Fund

Expenditures are being amended for encumbrance carryovers.

Red Light Fund

Expenditures are being amended for encumbrance carryovers

Municipal Court Tech Fund

Expenditures are being amended for the contract with Tyler Technologies to purchase and implement the Incode Court software.

Judicial Efficiency Fund

Expenditures are being amended for the contract with Tyler Technologies to purchase and implement the Incode Court software.

Crime Prevention Fund

Expenditures are being amended for encumbrance carryovers

CRDC - Special Revenue

Expenditures are being amended for encumbrance carryovers, \$958,745, and for estimated costs associated with hiring the Arts Center Manager. This includes salary and benefits, office space rental and training.

Legal Review:

The agenda item was reviewed by legal as part of the agenda packet.

Fiscal Impact:

Recommendation:

The Finance Department recommends approval of this agenda item.