

COZBY LIBRARY AND COMMUNITY COMMONS
LIBRARY BOARD MINUTES
January 10, 2019

The Cozby Library and Community Commons Advisory Board met in regular session on Thursday, January 10, 2019 in the conference room of the library.

1. CALL TO ORDER: The meeting was called to order by Chairman Adrienne Morton at 7:03 p.m. Other board members present were Janet Koester, Madeleine White, Frank Gasparro, Sherry Carr-Smith, Jan Lorrain, Pankaj Jain, Tom Hargrove and Mathew Ittoop. Youth Advisor Aditya Dixit was also present. Staff in attendance were Director Dennis Quinn and Sr. Administrative Technician Kim McGrath.

2. APPROVAL OF MINUTES FROM THE NOVEMBER 8TH REGULAR BOARD MEETING: Jan Lorrain moved to approve the minutes and Tom Hargrove seconded the motion. All were in favor and the minutes were approved.

Introductions were held for the benefit of new Board members Mathew Ittoop and Aditya Dixit.

3. CITIZEN'S APPEARANCES: None

4. DIRECTOR'S REPORT: Dennis went over the statistics. The first quarter of this fiscal year showed most indicators continuing to rise. The main exception was the total circulation which was down slightly; however eBooks were up. There are now over 20 libraries participating in the CloudLink collective and there are over 100,000 eBooks shared through the consortium. Collection totals are up slightly from pre-renovation figures. WiFi showed an increase. The online reservation system is now in place and is working out well. It has streamlined reservations and allows the public the advantage of knowing whether a date is available before submitting a room request.

Upcoming programs include a Meet Your Immigrant Neighbor program on January 19th. It will be a panel discussion with Dennis as the moderator. The Coppell Reads program is featuring the book, *The Same Sky*, by Amanda Eyre Ward. A visit by the author is planned for March. A rotating art exhibit is in the works for some time in the future. The month of December featured several well-attended programs. The library opened up the large meeting room for students for Exam Cram and provided refreshments while they studied for upcoming exams. Noon Year's Eve on December 31st had a large number of attendees. Librarians are currently working on spring programs and planning for this year's Summer Reading Club.

The library hopes to have a marketing intern in place soon. Adrienne asked about the response to the Storybook Walk. Dennis said the responses have been positive, though community awareness seems to be low. The library is conducting a Storybook Walk contest for students in grades K-12. The Board discussed partnering with schools to encourage poetry and short story writing.

5. LIBRARY BOARD MEETING SCHEDULE: Board members decided not to meet in March, June or December this year. Madeleine White moved to adopt the schedule. All were in favor and the schedule was approved.

6. FRIENDS OF THE COPPELL LIBRARY REPORT: Frank Gasparro gave the Friends report. The group is sponsoring a Meet Your Immigrant Neighbor program on January 19th. Those attending will be asked to fill out a survey sheet afterwards. Adrienne Morton spoke about the upcoming author visit

featuring Jen Waldo and her book, *Old Buildings in North Texas*. Adrienne asked for ideas on how to promote and advertise author visits. The Friends had their most successful book sale ever in November. They also increased their new memberships. There will be a membership drive in May.

7. YOUTH ADVISOR'S REPORT: There was no Youth Advisor's report. Adrienne Morton talked about typical activities of the youth advisors during their time on the Board.

8. ELECTION OF OFFICERS: Frank Gasparro nominated Adrienne Morton for a second term as chairman. Madeleine White seconded the motion. All were in favor and the motion was approved. Jan Lorrain nominated Frank Gasparro as vice-chairman. Madeleine White seconded the motion. All were in favor and the motion was approved.

9. LIBRARY BOARD GOALS AND OBJECTIVES: Adrienne Morton went over the goals and objectives. The library is in the process of going from the 2030 Plan to a 2040 Plan. New goals will be an agenda item at the Board meeting in February. Mathew Ittoop asked about topics of discussion at Board meetings. Dennis Quinn explained the agenda process that is required to bring items before the Board for discussion and further action.

10. ADJOURNMENT: Chairman Adrienne Morton adjourned the meeting at 7:56 p.m.

Adrienne Morton, Library Board Chair

Kim McGrath, Sr. Administrative Technician