

MEMORANDUM

TO: Library Advisory Board

FROM: Dennis Quinn, Director of Library Services

DATE: April 18, 2019

SUBJECT: April Director's Report

Greetings Boardmembers! The Library is getting ready to wrap up spring and roll out summer. Staff has been working hard to plan this year's summer programming, which looks to be at least as robust a season as any we've had in the past. We'll have more details for you in the coming weeks, but for now, let me just say that Coppell library users are in for quite an adventure!

In next week's meeting, we will discuss some guideline amendments that will be presented to the Board for formal consideration at the May meeting. These include changes to the room reservation guidelines as well as newly-codified guidelines for Library programs and art exhibits.

Workload Indicators

There have been no significant changes in trends observed in Library service measures. Circulation of physical collections remains slightly below previous year, but circulation of digital content, as well as measures of almost all experiential aspects of library service, continue to rise over the previous year.

Programs / Upcoming Events

The Library had a successful Spring Break, drawing almost double the number of participants in five days of TV-themed activities and programs than over seven days of Hogwarts-themed programs during Spring Break 2018.

Several Boardmembers were present at the April 9th Council meeting for the presentation of the TMLDA Excellence in Libraries Award and the proclamation of National Library Week.

Notable upcoming events include the Cultural Fair (April 27th, 12-4pm), which is being developed jointly by Library Staff and the Cultural Committee. The event will feature music, dance, crafts, and food from a variety of countries.

Shelly Brown will return for an author visit on Wednesday, April 24th, to discuss her most recent book, *Squint*. Her visit is sponsored by the Friends of the Coppell Public Library.

The Library will be at the Coppell Farmer's Market on Saturday, May 4th to make Star Wars crafts. (May the 4th be with you!) CozbyCon is coming up on May 11th, and preparations for the 2019 Summer Reading Programs are almost complete.

Presentation: Library Guideline Changes

Staff have recently been examining customer demand and usage patterns in various areas of library service and are preparing to present guideline changes for consideration at the Board's May meeting. These changes would amend the guidelines governing availability of the

Conference Room, and establish new guidelines governing library programs and partnership programs, as well as art exhibits in the Library facility.

Friends of the Coppell Public Library Report

The Friends will make their monthly report to the Board.

Youth Advisor Report

The youth advisors will make their monthly report to the Board.

Library Board Goals & Objectives

1. Participate in the implementation of the strategic plan
 - a. When needed, recruit volunteers to assist with programs or Library services
 - b. Identify potential community partners
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library Programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

OUR VISION

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration and creativity.

OUR MISSION

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams