



## MEMORANDUM

**To:** Mayor and City Council

**From:** Mike Garza, P.E., Assistant Director of Public Works  
Kent Collins, P.E., Director of Public Works

**Date:** May 28, 2019

**Reference:** Consider approval of an Ordinance of the City of Coppell amending Chapter 3, Section 3-1-12 of the Code of Ordinances by amending the daily Water Conservation and Drought Contingency Plans.

**2030:** Sustainable City Government, Goal 3  
Excellent and Well-maintained City Infrastructure and Facilities

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### Introduction:

This agenda item is being presented for adoption by City Council in order to satisfy Texas Commission on Environmental Quality rules governing Water Conservation and Drought Contingency Plans as required by Texas Administrative Code (TAC), Title 30, Part 1, Chapter 288, Subchapters A & B.

### Analysis:

Every 5 years, water suppliers are required to perform a thorough review of their Water Conservation and Drought Contingency Plans and make any necessary updates to their plans. The governing body is then required to adopt the plans. The 5-year review is performed in order to coincide with the review performed by the Texas Water Development Board. This review has been performed by City staff and all required updates have been made.

There are no significant changes. Stage 1 of the Drought Contingency Plan will remain in effect on a year-round basis.

Our Stage 1 is found in Section 6.6 of the plan and states that “*No outside watering between the hours of 10 a.m. and 6 p.m., except for the use of non-spray irrigation systems and hand watering.*” All other conservation measures in Stage 1 are voluntary measures only. This time restriction has been adopted by most other metroplex cities as well. While Dallas has enacted even stronger restrictions to their plan recently, they have not required contracted cities to take like measures. Triggers for the range of conservation stages are described in the attached ordinance, section 3-1-12A(8), and response Stages are described in the attached section 3-1-12A(9).

TAC Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.2 lists the minimum requirements for Water Conservation Plans for municipal uses. TAC Title 30, Part 1, Chapter 288, Subchapter B, Rule 288.20 lists the minimum requirements for drought contingency plans for a retail public water supplier.

**Legal Review:**

This agenda item was submitted for legal review.

**Fiscal Impact:**

There is not any fiscal impact.

**Recommendation:**

The Public Works Department recommends adoption of the Water Conservation and Drought Contingency Plans.