

COZBY LIBRARY AND COMMUNITY COMMONS
LIBRARY BOARD MINUTES
September 12, 2019

The Cozby Library and Community Commons Advisory Board met in regular session on Thursday, September 12, 2019 in the conference room of the Library.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Adrienne Morton at 7:05 p.m. Other Board members present were Janet Koester, Madeleine White, Jan Lorrain, Pankaj Jain and Sherry Carr-Smith. Staff in attendance were Director Dennis Quinn, Assistant Director Amy Pittman-Hassett and Sr. Administrative Technician Kim McGrath.
2. **APPROVAL OF MINUTES FROM THE JULY 11, 2019 REGULAR BOARD MEETING:** Sherry Carr-Smith moved to approve the minutes and Jan Lorrain seconded the motion. All were in favor and the minutes were approved.
3. **CITIZEN'S APPEARANCES:** None
4. **DIRECTOR'S REPORT:** Dennis introduced new Assistant Director Amy Pittman-Hassett.

The library did a Meet and Greet the first week of school for parents and children. Staff handed out popsicles along with flyers that contained library guidelines for behavior and parking lot safety. Pankaj Jain suggested a new stop sign that was more visible for the parking lot exit.

Overall circulation declined while audiobooks increased. Programs and program attendance continue to rise although not as much as in previous years. Volunteer hours have increased significantly, particularly among teens. There was a drop in the total number of Summer Reading Challenge participants, however, the number of those completing the program rose. There has been an increase in feedback over the past couple of months from patrons regarding certain issues, primarily the noise in the library, parking lot congestion, and the number of materials for kids vs. materials for adults. The library continues to work at addressing these issues.

October 1st is the beginning of FY19/20. One of the items included in this year's budget is a redo of some of the furniture in the Quiet Reading Room. Plans are to take out some lounge chairs and replace with study carrels.

The Fall calendar is out. The Meet Your Neighbor program will be back this year with programs planned for October, January and May. The Cultural Committee is considering a name change. Diwali Family Fun Night is on October 22nd.

An opening for an Outreach Librarian position will be posted in FY19/20.

5. **LIBRARY BOARD INTERVIEWS:** Five Board members are up for reappointment. Interviews are scheduled for October 16th at 6 p.m. at Town Center. Youth interviews are scheduled for October 10th at 6 p.m.
6. **YOUTH ADVISOR'S REPORT:** No youth members present.

7. FRIENDS OF THE LIBRARY REPORT: Adrienne Morton gave the Friends report. North Texas Giving Day is September 19th. The Friends will have a table at the library with crafts, brochures, etc. The theme is Toy Story 4. The Friends will be at the Farmer's Market in October to do pumpkin painting. The Book Sale is scheduled for November 15th – 17th. There is an author visit with Susannah Charleson scheduled for September 15th.

8. LIBRARY BOARD GOALS AND OBJECTIVES: Board members discussed volunteer opportunities and how to publicize them.

9. ADJOURNMENT: Chairman Adrienne Morton adjourned the meeting at 7:48 p.m.

Adrienne Morton, Library Board Chair

Kim McGrath, Sr. Administrative Technician