



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Minutes City Council

Tuesday, November 12, 2019

6:30 PM

Council Chambers

KAREN HUNT
Mayor

MARK HILL
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

NANCY YINGLING
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

MIKE LAND
City Manager

Present 6 - Karen Hunt;Cliff Long;Wes Mays;Gary Roden;Biju Mathew and Mark Hill

Absent 2 - Brianna Hinojosa-Smith and Nancy Yingling

Also present were Deputy City Managers Traci Leach and Vicki Chiavetta, Deputy City Secretary Ashley Owens, and City Attorney Shelby Pearcy.

The City Council of the City of Coppel met in Regular Session on Tuesday, November 12, 2019 at 6:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

1. Call to Order

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 6:30 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.087, Texas Government Code - Economic Development Negotiations.

A. Discussion regarding economic development prospects north of Interstate 635 and west of Belt Line Road.

Discussed under Executive Session

3. Work Session (Open to the Public) 1st Floor Conference Room

Mayor Hunt adjourned the Executive Session at 7:10 p.m. and reconvened into the Work Session.

- A. Discussion regarding agenda items.
- B. Discussion regarding Boards & Commissions appointments.
- C. Update on Fire Station #4.
- D. Discussion on Short-Term Rentals (STRs) - Home Share Regulations.
- E. Continued discussion of Vision 2040 objectives.

Presented in Work Session

Regular Session

Mayor Hunt adjourned the Work Session at 7:33 p.m. and reconvened into the Regular Session at 7:39 p.m.

4. Invocation 7:30 p.m.

Professor Pankaj Jain with American Academy of Indic Studies gave the Invocation.

5. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

Presentations**6. Presentation on the 2020 Budget Calendar.**

Presentation: Jennifer Miller, Director of Finance, made a presentation to the City Council.

7. Citizens' Appearance

Mayor Hunt advised that no one signed up to speak.

8. Consent Agenda**A. Consider approval of the minutes: October 22, 2019.**

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

B. Consider approval to enter into a construction contract with 3D Paving and Contracting, LLC; in the amount of \$1,081,775.00; for paving

reconstruction of Oak Grove Lane; as provided by the ¼ cent Sales Tax Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

- C.** Consider approval to enter into a Stream G6 channel stabilization design contract with Walter P Moore; in the amount of \$158,530.00; as provided by Drainage Utility District Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

- D.** Consider approval of an Ordinance to abandon a twenty-foot sanitary sewer easement on Lot 1 (150 E Bethel Road) and Lot 2 (154 E Bethel Road) of Creek View Block A that will no longer be needed; and authorizing the Mayor to sign.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

Enactment No: OR 2019-1524

- E.** Consider approval of a renewal contract with USIC Locating Services; in the amount of \$65,000.00; provided for in the Water/Sewer Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

- F.** Consider approval of Change Order #2 with CBP Commercial Finishes, LLC; for the resurfacing of 265 Parkway entry way; in the amount of \$7,254.00; as budgeted in Facilities General Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

- G.** Consider approval to utilize the City of Grand Prairie's contract with Nortex Concrete Lifting and Stabilization, Inc.; in accordance with State law; to perform yearly street repair/mud jacking program; in the amount of \$100,000.00; as provided for in the Infrastructure Maintenance Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

- H. Consider approval for the renewal of the contract to two separate contractors with each performing a share of the ADA repairs and annual street and alley pavement repair program; with F&F Concrete for \$900,000.00; and NPL Construction Company for \$600,000.00; for a combined total of \$1,500,000.00; as budgeted in Infrastructure Maintenance Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that Consent Agenda Items A through H be approved. The motion passed by an unanimous vote.

End of Consent Agenda

9. Consider approval of an Ordinance amending Article 8-3, Parking, Section 8-3-1(A) of the Code of Ordinances by adding a subsection to make it unlawful to stop, stand, or park a vehicle, at all times, on portions of Mapleleaf Lane and revising the No Parking on Moore Road; and authorizing the Mayor to sign.

Presentation: Mike Garza, Assistant Director of Public Works, made a presentation to the City Council.

A motion was made by Councilmember Gary Roden, seconded by Mayor Pro Tem Mark Hill, that this Agenda Item be approved. The motion passed by an unanimous vote.

Enactment No: OR 2019-1525

10. Consider approval to purchase three (3) 2020 Pierce Velocity Fire Engines through an Interlocal Agreement with Houston Galveston Area Council (H-GAC) in the amount of \$2,304,228.70; as budgeted; and authorizing the Mayor to sign.

Presentation: Fire Chief Kevin Richardson made a presentation to the City Council.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that this Agenda Item be approved. The motion passed by an unanimous vote.

11. Consider approval of a Guaranteed Maximum Price Amendment to the Agreement between the City of Coppell (Owner) and Thos. S. Byrne Construction Inc. (Construction Manager) for the construction of Fire Station 4 and Resource Center, in the amount of \$8,410,261.00; and authorizing the City Manager to sign any necessary documents.

Presentation: Fire Chief Kevin Richardson made a presentation to the City Council.

A motion was made by Councilmember Biju Mathew, seconded by

Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.

12.

Consider approval of appointments to the City's Boards and Commissions.

Deputy City Secretary Ashley Owens read the following names into the record as proposed Board and Commission appointments:

ANIMAL SERVICES ADVISORY & APPEALS BOARD

2 Citizen Members (2-year term of office) - Jennifer Holmes, Rosalba Marin

BOARD OF ADJUSTMENT

2 Regular Members (2-year term of office) - John Jun, Michelle Anderson

1 Alternate Member (2-year term of office) - Casey Smith

CONDUCT REVIEW BOARD

Minimum of 1 Regular Member (2-year term of office) - Larry Best, Daniel Frey, Ian Mackinnon, Harald Mallwitz, Seth Phillips, Toni Scoggins, Casey Smith, Venky Venkatraman

ECONOMIC DEVELOPMENT FOUNDATION

5 Regular Members (3-year term of office) - Javier Cabrejos, Aaron Straach, Aaron Kennard, Ashley Farrell, Jeffrey Roller

FUTURE ORIENTED APPROACH TO RESIDENTIAL DEVELOPMENT (FOARD)

7 Regular Members Total

3 Members (1-year term of office) - Russell Cowdrey, Leslie McMurray, Mani Raveendran

4 Members (2-year term of office) - Maria Boccalandro, Bart McElroy, Daniel Mirabel, Peggy Quinn

LIBRARY BOARD

3 Regular Members (2-year term of office) - Jan Lorrain, Adrienne Morton, Sherry Carr-Smith

2 Alternate Members (2-year term of office) - Martha Garber, Rizwana Husain

LIBRARY BOARD - YOUTH ADVISOR

2 Students (1-year term of office) - Vishnu Marella, Advika Varadharajan

PARKS AND RECREATION BOARD

3 Regular Members (2-year term of office) - Margaret Bryan, Maureen Corcoran, Earl Rogers

1 Alternate Member (2-year term of office) - Kevin Erickson

PARKS AND RECREATION BOARD - YOUTH ADVISOR

2 Students (1-year term of office) - Divya Ravindra, Shivi Sharma

PLANNING AND ZONING COMMISSION

4 Regular Members (2-year term of office) - Edmund Haas, Sue Blankenship, Glenn Portman, Ed Maurer

SMART CITY BOARD

7 Regular Members (2-year term of office) - Moshiul Arefin, Patrick Brandt, Jason Crawford, Jeff Donaldson, Ramesh Premkumar, Aaron Anderson, Todd Storch

2 Alternate Members (2-year term of office) - Nancy Ludden, Tushar Jaiswal

A motion was made by Councilmember Wes Mays, seconded by Councilmember Biju Mathew, that this Agenda Item be approved. The motion passed by an unanimous vote.

13. City Manager Reports - Project Updates and Future Agendas

City Manager Mike Land informed City Council that construction has begun at the Old Town playground.

Mr. Land also stated that the Workforce Transit partnership with Lyft has reported 39 riders have used the program since it began.

The construction for the extension of the turn lanes near Cypress Waters has started.

14. Mayor and Council Reports

Report by the City Council on recent and upcoming events.

A. On November 16 from 8 am to noon Coppell residents are invited to stop by the City of Coppell Service Center located at 816 S. Coppell Road to securely shred documents. PROSHRED will be out to safely shred documents on site. Residents can drop off up to four boxes (maximum size of each box being 9" x 12" x 17", or the size of a bankers box) between the hours of 8 am and noon and make the most of the trip by stopping by the Coppell Farmers Market afterward. All shredded paper will be recycled, and your container will be returned to you. Residents are encouraged to come early to ensure space in the truck for their documents. For more info, contact kcb@coppelltx.gov.

B. All City of Coppell administrative offices, Coppell Municipal Court, Coppell Animal Services, Coppell Senior and Community Center at Grapevine Springs, and the Cozby Library and Community Commons will close at noon on Wednesday, November 27 and will remain closed all day on Thursday, November 28 and Friday, November 29, in observance of the Thanksgiving

holiday. The Cozby Library and Community Commons, Senior and Community Center and Coppell Animal Services will resume regular operating hours on Saturday, November 30. City administrative offices will resume normal operating hours on Monday, December 2.

C. Don't miss Coppell's annual kick-off to the holidays on December 7 from 5 to 8 pm. The fun is heading to Andrew Brown Park East this year. Join us for fun winter activities, live music, giveaways and our annual tree lighting! Visit with Santa and Mrs. Claus, enjoy holiday treats and more!

D. Make A Child Smile, the City's holiday program that benefits children and families in Coppell, is going on now through December 10. If you'd like to participate, stop by the City Manager's Office to pick up a paper ornament with a child's wish list, purchase one or more items on the wish list and bring the wrapped gifts with the paper ornament attached back to the City Manager's Office on or before December 10.

15. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

A. Report on Dallas Regional Mobility Coalition - Councilmember Gary Roden

B. Report on Woven Health Clinic - Mayor Pro Tem Mark Hill

C. Report on Metrocrest Services - Councilmembers Wes Mays and Biju Mathew

A. Councilmember Gary Roden reported that Dallas Regional Mobility Coalition cancelled their most recent meeting.

B. Mayor Hunt reported that the Woven Health Clinic held their 2nd Annual Luncheon at the local YMCA. A good time was had by all.

C. Councilmember Wes Mays reported that Metrocrest Services has started their Holiday Program.

16. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

17. Necessary Action from Executive Session

Nothing to report.

18. Adjournment

At this time, the City Council recessed the Regular Session and convened into the Work Session at 8:51 p.m.

Mayor Hunt adjourned the Work Session at 10:09 p.m. There being no further business before the City Council, the meeting was adjourned at 10:11 p.m.

Karen Selbo Hunt, Mayor

ATTEST:

Ashley Owens, Deputy City Secretary