

**COZBY LIBRARY AND COMMUNITY COMMONS**  
**LIBRARY BOARD MINUTES**  
**November 14, 2019**

The Cozby Library and Community Commons Advisory Board met in regular session on Thursday, November 14, 2019 in the Conference Room of the Library.

**1. CALL TO ORDER:** The meeting was called to order by Vice-Chair Frank Gasparro at 7:05 p.m. Other Board members present were Janet Koester, Madeleine White, Jan Lorrain, Mathew Ittoop and Sherry Carr-Smith. Youth Advisors Tharani Muthukumar and Aditya Dixit were also present. Staff in attendance were Director Dennis Quinn, Assistant Director Amy Pittman-Hassett and Sr. Administrative Technician Kim McGrath.

**2. APPROVAL OF MINUTES FROM THE OCTOBER 10, 2019 REGULAR BOARD MEETING:** Jan Lorrain moved to approve the minutes and Madeleine White seconded the motion. All were in favor and the minutes were approved.

**3. CITIZEN'S APPEARANCES:** None

**4. DIRECTOR'S REPORT:** Dennis thanked Board members for their service over the past year.

A new category, room reservations, has been added to the statistics of which there were 141 in October. Program attendance has continued to increase. The number of new library cards issued is up over last year at this time.

The Library is working with the Cultural Committee on the next Meet Your Neighbor program scheduled for January. The Cultural Committee has changed their name to Community Builders. Upcoming Library events include the Friends Book Sale and several Christmas/Holiday themed programs in December. Librarian Janice White will be transitioning to a part-time outreach librarian position.

Dennis asked for ideas as to what should be included in the orientation for new Board members. Madeleine White suggested names and pictures of the librarians. There will be two new alternate Board members and two new youth advisors this year.

**5. YOUTH ADVISOR'S REPORT:** Tharani spoke about organizing book clubs in the Library and coordinating them with the month of the year, such as Black History Month, Veteran's Day, etc. Adit thanked members for the opportunity to serve on the Board.

**6. FRIENDS OF THE LIBRARY REPORT:** The pumpkin painting at the Farmer's Market went well. The Friends promoted the World Language survey being conducted by the Library. The book sale is scheduled for November 15<sup>th</sup> – 17<sup>th</sup>.

7. **LIBRARY BOARD GOALS AND OBJECTIVES:** Goals have been met for the year.

The next Library Board meeting will be January 9<sup>th</sup>.

8. **ADJOURNMENT:** Vice-Chair Frank Gasparro adjourned the meeting at 7:34 p.m.

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Frank Gasparro, Library Board Vice-Chair

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Kim McGrath, Sr. Administrative Technician