

MEMORANDUM

TO: Library Advisory Board

FROM: Dennis Quinn, Director of Library Services

DATE: Monday, January 6th, 2020

SUBJECT: January Director's Report

Greetings Boardmembers, and Happy New Year! Our first meeting of the year—the decade, even—will be this Thursday, January 9th, at 7PM in the Conference Room at the Library. In addition to the usual reports, we will welcome our newest Boardmembers and Youth Advisors, and elect the Board Chair and Vice-Chair for the year 2020.

Workload Indicators

The Library's service statistics for the first quarter of FY2020 are included in your packet. Gate count and overall circulation are roughly even with previous YTD, though we are seeing an increase in new account setups and hold requests. Total program attendance for the quarter was up by 11%, despite fewer program events being offered during the reporting period. Usage of computer workstations is slightly down, but laptop usage is up, even though most of the reporting period saw at least a few laptops out of service for repairs. Starting in 2020, statistics reports will include monthly counts of completed room reservations, which had not previously been reported.

Programs and Events

A wave of holiday and year-end programs took place from early December through the first days of January, all of which were well attended, including a concert by HarpEssence, Santa Storytime, the Merry Grinchmas Party, Stan Lee Celebration Day, Noon Year's Eve and an interactive screening of Harry Potter and the Sorcerer's Stone. The Friends of the Coppell Public Library partnered with a local resident to hold a gift-wrapping drive through the month of December, with the proceeds going to the Friends.

Highlights of our upcoming programs include the following, most of which are provided in partnership with Coppell residents, organizations, or businesses:

Jan 11..... What Your Ancestors Didn't Tell You	Feb 1.....Zero Waste Living
Jan 14..... Preschool Open House	Feb 2..... Fall Prevention and Dementia
Jan 14..... Travel Club: Danube Cruises	Feb 11..... Magical Unicorn Party
Jan 18..... Meet Your Neighbor: Conversations on Faith	Feb 14..... valenTEEN
Jan 22..... Coding for Beginners (Grades K-1)	Feb 15..... Better Angels Workshop
Jan 25..... Chinese New Year	Feb 23..... Coppell Community Choral
	Feb 26..... Beginning Robotics (Grades 2-5)

The Library's 2nd annual Picture Book Contest runs through the month of January. Winners will be showcased in the Storybook Walk at Town Center Plaza, and bound copies will be added to the Library's collection as well as given to the winning authors.

The Library will be closed on Monday, January 20th, in observance of Martin Luther King, Jr. Day, and on Tuesday, January 21st for staff development. Normal hours will resume on Wednesday, January 22nd.

Full details on all the Library's programs and events can be found in the Library's quarterly print calendar, as well as online at cozbylibrary.librarymarket.com and coppelltx.gov/news-media/events.

Election of Officers

The Board will elect a Chair and Vice-Chair to serve for the calendar year 2020.

Friends of the Coppell Public Library Report

The Friends will make their monthly report to the Board.

Youth Advisor Report

We will welcome our two new Youth Advisors to the Board.

Library Board Goals & Objectives

1. Participate in the implementation of the strategic plan
 - a. When needed, recruit volunteers to assist with programs or Library services
 - b. Identify potential community partners
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library Programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

OUR VISION

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration and creativity.

OUR MISSION

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams