

COZBY LIBRARY AND COMMUNITY COMMONS
LIBRARY BOARD MINUTES
February 13, 2020

The Cozby Library and Community Commons Advisory Board met in regular session on Thursday, February 13, 2020 in the Conference Room of the Library.

1. CALL TO ORDER: The meeting was called to order by Chair Frank Gasparro at 7:05 p.m. Other Board members present were Janet Koester, Madeleine White, Mathew Ittoop, Sherry Carr-Smith, Martha Garber and Rizwana Husain. Youth Advisors Vishnu Marella and Advika Varadharajan were also present. Staff in attendance were Director Dennis Quinn, Assistant Director Amy Pittman-Hassett and Librarians Jennifer Franz and Elizabeth Bittner. Deputy City Manager Traci Leach was also present.

2. APPROVAL OF MINUTES FROM THE FEBRUARY 13TH REGULAR BOARD MEETING: Janet Koester moved to approve the minutes and Madeleine White seconded the motion. All were in favor and the minutes were approved.

3. CITIZEN'S APPEARANCES: None

4. VISION 2040 PRESENTATION: Traci Leach spoke about the City's 2040 plan. Information was gathered from different groups via workshops and a survey and can be accessed through the 2040 project portal. She spoke about implementation of the plan from the library perspective.

5. WORLD LANGUAGES PRESENTATION: Assistant Director Amy Pittman-Hassett spoke about plans for a world languages collection. Librarians Elizabeth Bittner and Jennifer Franz also gave input. Amy reviewed the results of the recent survey, which will help guide the development of the collection.

6. 2020 LIBRARY BOARD CALENDAR: The Board decided not to meet in June or December. Mathew Ittoop moved to approve the schedule and Madeleine White seconded the motion. All were in favor and the scheduled was approved.

7. DIRECTOR'S REPORT: Director Dennis Quinn went over the statistics. Gate count and circulation are slightly lower than last years. Digital circulation has increased significantly.

Staff members are busy planning Spring Break activities. The Library is looking forward to National Library Week in April. The Library Board will be presenting to City Council in April. A late opening is planned on April 10th as there will be a staff development session in the morning. A Meet and Greet is scheduled for February 18th. Jennifer Franz gave information regarding the 2020 census. She also spoke about the revamping of the Coppel Reads program.

8. SALES TAX PRESENTATION: Dennis spoke about the changes in the way future sales tax will be gathered by cities and the potential impact on the Library.

9. YOUTH ADVISOR'S REPORT: Vishnu talked about incorporating rewards such as gift cards during the Summer Reading program as an incentive to get kids to read. He also suggested the use of tutors during the summer to help students with various subjects. Advika spoke about the Library's teen

programming. She suggested having a career day where retired people can come and talk about their careers to interested teens.

10. FRIENDS OF COPPELL LIBRARY REPORT: Frank Gasparro gave the Friends report. February is membership month. He encouraged Board members to check out the Friends website- coppellfriends.org.

11. LIBRARY BOARD GOALS AND OBJECTIVES: No discussion.

12. ADJOURNMENT: Chair Frank Gasparro adjourned the meeting at 8:54 p.m.

Frank Gasparro, Library Chair

Kim McGrath, Sr. Administrative Technician