

MEMORANDUM

TO: Library Advisory Board

FROM: Dennis Quinn, Director of Library Services

DATE: Friday, March 6th, 2020

SUBJECT: March Director's Report

Greetings Boardmembers!

March is here, and spring is just around the corner. The Library's spring calendar is now available; copies will be held for you at next week's meeting in case you haven't had a chance to pick one up yet. The quarterly calendar covers upcoming events during the months of March, April, and May.

Workload Indicators

The Library's service statistics for the first quarter of FY2020 are included in your packet. Reference questions, volunteer hours, new accounts and digital circulation continue to stand out among the field in terms of increase over previous year.

Programs and Events

Several February programs were well-attended, including ValenTEEN (45 attendees), Zero Waste Living (69), the Magical Unicorn Party (125), and a concert by the Coppell Community Chorale (187).

Highlights of upcoming programs and events include:

Mar 1-13 CozbyCon Art Contest	Apr 19-25 National Library Week
Mar 9-13 Spring Break-a-palooza	May 3 Coppell Community Orchestra
Apr 8 Volunteer Fair	May 9 Meet Your Neighbor
Apr 14 Bluebonnet Fair	May 30 Summer Reading Kickoff Party
Apr 18 CozbyCon	

On Friday, April 10, the Library will delay opening until 1PM, to allow for staff development. On Sunday, April 12, the Library will be closed in observance of Easter; normal hours will resume on Monday, April 13.

Library Board Annual Report to Council

The Board's report to Council is currently on the agenda for Council's April 14th meeting. Staff will seek input from the Board on topics and content to be included in the report.

TSLAC Annual Report

Library staff is in the process of compiling data for its annual report to the Texas Library and Archives Commission. The results of this report will be available on the TSLAC website; data from previous years is already there.

Friends of the Coppell Public Library Report

The Friends will make their monthly report to the Board.

Youth Advisor Report

The youth advisors will make their monthly report to the Board.

Library Board Goals & Objectives

1. Participate in the implementation of the strategic plan
 - a. When needed, recruit volunteers to assist with programs or Library services
 - b. Identify potential community partners
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library Programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

OUR VISION

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration and creativity.

OUR MISSION

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams