

MEMORANDUM

TO: Library Advisory Board

FROM: Dennis Quinn, Director of Library Services

DATE: Monday, July 6th, 2020

SUBJECT: July Director's Report

Greetings Boardmembers! I hope this memo finds you well, and that you enjoyed a safe and happy July 4th weekend.

Our July meeting will be held this Thursday evening at 7pm via Zoom; you all received an invitation from me last Thursday with instructions for accessing the Zoom meeting. Citizens are also welcome to attend, as usual with open meetings, and have only to contact Library staff for the login instructions.

Since opening access to the physical collections through curbside service in May, staff has been in a constant dialogue with customers and with each other about how to improve and refine the processes. The move to holds pickup in the lobby in June was greatly informed by this. We have declined to open the building for browsing and extended visiting, thus far, out of an abundance of caution for the safety and well-being of citizens and staff, though we continue to look for the opportunity to do so in a safe and responsible way. The constraints of the COVID-19 pandemic continue to frustrate the traditional modes of library service, and challenge us to seek new ways and means of engaging and serving the Coppel community.

Workload Indicators

The Library's service statistics through June are included in your packet. Digital circulation and holds utilization are up significantly from before March, as these are currently the only means of accessing library collections. All other service measures remain far below usual levels from prior years.

Programs and Events

While the Library is still unable to safely provide live, in-person programs, staff continue to utilize Zoom as a platform for live programs, and provide an array of take-home grab bags for asynchronous programs and activities. Over 1,200 summer reading bags have been given out, far surpassing our original expectation of 400. Upcoming events include the continuation of our craft programs, book clubs and summer performers. The next installment of the Meet Your Neighbor series is scheduled for this Saturday, July 11th, and will feature a panel of community members sharing stories of their personal experiences with racism and prejudice. Staff is in the early stages of planning for fall and winter programs, which will likely be mostly virtual as well.

Friends of the Coppell Public Library Report

The Friends will make their monthly report to the Board.

Youth Advisor Report

The youth advisors will make their monthly report to the Board.

Library Board Goals & Objectives

1. Participate in the implementation of the strategic plan
 - a. When needed, recruit volunteers to assist with programs or Library services
 - b. Identify potential community partners
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library Programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

OUR VISION

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration and creativity.

OUR MISSION

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams