



MEMORANDUM

To: Mayor and City Council

From: Danny Barton, Chief of Police

Date: August 4, 2020

Reference: Consider approval to award Bid #Q-0720-01 Emergency Vehicle Equipment and Installation to Defender Supply for an amount not-to-exceed \$340,000.00 as budgeted and authorizing the City Manager to sign.

2030: Sustainable City Government: Excellent and Well-Maintained City Infrastructure and Facilities

Background:

This purchase is in conjunction with the Police Department's 2020 fleet replacement. The vehicles for our new police fleet have been ordered and we will need to buy the standard equipment for each vehicle along with installation of our equipment.

General Information:

- The funds are being provided by the Capital Replacement Fund for this purchase.
- In April 2020 the Police Department purchased 14 new Police Ford Interceptor vehicles.
- The total budgeted amount for the Police Fleet replacement is \$1,022,00.00.

Introduction:

On June 18, 2020, the Police Department solicited bids for Emergency Vehicle Equipment and Installation. On July 7, 2020 four (4) Emergency Vehicle Installers turned in bids for consideration. Procurement evaluated all the bids and provided the Police Department with the results. Procurement and the Police Department have reviewed the results and have a recommendation moving forward.

Analysis:

In order to operate an efficient and reliable fleet, the Police Department sets an initial life expectancy on all equipment in our Police fleet. During its service life, all equipment in the vehicle is subject to close monitoring of availability, operating cost, condition, obsolescence, and the ability to perform the required tasks. The equipment being replaced have reached the point in their service life for our Patrol Division where it has been determined that replacement is prudent.

The Police Department worked with Procurement to bid this contract. The evaluation criteria included: price, vendor proximity to the City of Coppell, delivery schedules, post-installation onsite service, and breadth of brand offering.

Based on previous work history since 2015 with the City of Coppell, being the second lowest bid after detailed analysis of all responses by Procurement, the best overall discount on equipment, and the complete response with their bid packet the Police Department recommends Defender Supply be awarded Bid Q-0720-01 for Emergency Vehicle Equipment and Installation.

Legal Review:

Agenda item does not require legal review.

Fiscal Impact:

Funds are being provided by the Capital Replacement Fund.

Recommendation:

The Police Department recommends approval.