



MEMORANDUM

To: Mayor and City Council

From: Jerod Anderson, Director of Enterprise Solutions

Date: August 11, 2020

Reference: Consider approval to purchase laptops and accessories from Dell Marketing LP, DIR contract # DIR TSO-3763 in the amount of \$81,773.43 as budgeted; and authorizing the City Manager to sign any necessary documents.

Introduction:

The City of Coppel does a refresh of PC hardware on a rotational basis to keep the technology current and accommodate future City needs. With the current landscape due to COVID-19, we have shifted that refresh to have more laptops replacing desktops to offer greater flexibility. This item is to replace 52 existing desktops and laptops with new laptops, docks and monitors to be purchased from Dell Marketing LP from contract number DIR-TSO-3763.

Analysis:

The City of Coppel uses Dell hardware to maintain consistency across the organization and provide a standard fleet of hardware. This allows the City of Coppel to have one vendor for supporting the hardware, firmware, drivers, software, etc. The proposal is to provide a desktop replacement with a laptop and dock so the PC can be used in a remote work setting without the need for a desktop and a laptop both thus reducing our overall inventory of PCs.

Legal Review:

Agenda item was reviewed by City Attorney on August 5, 2020.

Fiscal Impact:

The purchase is \$81,773.43

Recommendation:

The Enterprise Solutions Department recommends approval.