



## MEMORANDUM

**To:** Mayor and City Council

**From:** Justin Vaughn, Assistant Director of Human Resources  
**Through:** Vivyon V. Bowman, Director of Human Resources

**Date:** September 16, 2020

**Reference:** Approval of Benefits Consulting Services Contract

**2030:** Top Quality City Workforce

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### **Introduction:**

Consider approval of Consulting Contract with Holmes Murphy and Associates for employee benefits consulting, wellness services and other related benefit programs in the amount of \$105,000 as budgeted and authorizing the City Manager to sign all necessary documents.

### **Analysis:**

Holmes Murphy provides benefit consulting services to the City for all of its Health & Welfare plans. The services performed include strategic advice, benefit plan design consulting, contract and renewal negotiation, vendor recommendations, actuarial and budget support, and communication and open enrollment support. The renewal increase is +0% over current fiscal year costs.

### **Legal Review:**

This is a this is renewal /addendum to the existing agreement that has been reviewed by legal.

### **Fiscal Impact:**

These costs have been budgeted in the City's Self-Insurance Fund.

### **Recommendation:**

The city staff recommends the Mayor and City Council approval of the Holmes Murphy and Associates renewal proposal as outlined above.