



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Animal Services Advisory and Appeals Board

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Tuesday, September 22, 2020

5:30 PM

821 S. Coppell Rd.

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**Dr. Reid Garfield**

**Jennifer Holmes**

**Rosalba Marin**

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the city council need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the city council will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by videoconference call is not required to be open to the public at a location where council is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

Notice is hereby given that the Animal Services Advisory and Appeals Board of the City of Coppell, Texas, will meet in the Conference Room at 821 S. Coppell Road 5:30 p.m.

The purpose of this meeting is to consider the following items:

Regular Session (Open to the Public)

**1 Call To Order**

Animal Services Manager Charlene Lovato called the meeting to order at 5:28 p.m.

Present: Dr. Reid Garfield, Jennifer Holmes and Rosie Marin

**2 Citizens' Appearance**

No one signed up to speak.

3 Consider approval of the minutes: August 25, 2020.

A motion was made by Rosie Marin, seconded by Jennifer Holmes, to approve the minutes of the August 25, 2020, meeting. The motion passed by an unanimous vote.

4 Discuss new Hand Sanitizer Stations and new Hand Railing on outside step.

Charlene Lovato informed the Board that two free standing hands free hand sanitizers have been placed in the Shelter. Upgrades were made at the curb located at the front entrance of the Shelter. A hand rail was installed.

5 Discuss Budget for Fiscal Year 2021.

Charlene Lovato informed the Board that there are no changes for the Fiscal Year Budget of 2021.

6 Discuss the extension for Grapevine Animal Services until the end of January 2021.

Charlene Lovato informed the Board in regards to the extension of Grapevine Animal Services until the end of January 2021. Charlene stated it has been to their advantage having Grapevine Animal Services at the Shelter. Grapevine Animal Services has supplied the Shelter with supplies, helping with daily tasks and transporting cats to Petsmart for adoption.

7 Adjournment

There was no understanding business to discuss, the meeting adjourned at 5:44 p.m.

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

This agenda was posted on the City of Coppell bulletin board at Town Center on this 18th day of September, 2020 at \_\_\_\_\_ by

\_\_\_\_\_  
Nina Williams