

**COZBY LIBRARY AND COMMUNITY COMMONS
LIBRARY BOARD MINUTES
March 11, 2021**

The Cozby Library and Community Commons Advisory Board met on Thursday, March 11, 2021 via Zoom session.

- 1. CALL TO ORDER:** The meeting was called to order by Chair Frank Gasparro at 7:07 p.m. Other Board members present were Jan Lorrain, Martha Garber, Adrienne Morton, Rizwana Husain, Anne Diamond, Sherry Carr-Smith, and Michelle Ostrander. Youth Advisor Vishnu Marella was also present. Staff in attendance were Director Dennis Quinn, Assistant Director Amy Pittman-Hassett, and Library Admin Tech Laurie Arnold.
- 2. APPROVAL OF MINUTES FROM THE FEBRUARY 11TH REGULAR BOARD MEETING:** Anne Diamond moved to approve the minutes and Michelle Ostrander seconded the motion. All were in favor and the minutes were approved.
- 3. CITIZEN'S APPEARANCES:** None
- 4. DIRECTOR'S REPORT:** Dennis introduced Laurie Arnold as the library's new Admin Tech.

Dennis recapped the impacts of the recent winter storm event to library operations. The facility was closed for a week mainly due to hazardous travel conditions for citizens and staff. Thankfully, there was no damage to the facility. Staff worked remotely as best they could during that time but were also dealing with issues caused by the storm. Additionally, some staff helped out at the City's Emergency Call Center at Life Safety Park to assist with phone calls from residents.

Dennis also discussed Governor Greg Abbot's announcement on March 2nd that lifted the mask mandate and allowed all businesses to open at 100%. The library's re-opening committee worked to restructure the building layout and services prior to opening on March 9th. We are no longer able to require the wearing of masks, although it's still strongly recommended. Staff have observed that the vast majority of visitors do to wear masks. We continue other practices such as social distancing, streamlining library visits to encourage low occupancy levels, hand sanitizing and washing, and wiping down high-touch services during the day.

The library has lifted the need for appointments except for curbside hold pick-up. The building is currently open from 10-6 Tuesday-Friday and 10-5 on Saturday, although we are working on subsequent phases that would include services Monday-Sunday and resuming on-site programming and room reservations.

Later this month, hardware installations for the Anytime Library system will begin. More complete plans and policies around after-hours access will be brought to the Library Board meeting in April.

The library has received the Texas Municipal Library Directors Association (TMLDA) Award for the 16th year in a row. The library also won the Texas Library Association's Demco/Upstart Innovative Programming Award for our Meet Your Neighbor programs.

The City Council Agenda for March 23rd includes a proclamation for National Library Week (April 4-10) and the yearly report from the Library Board. Dennis invited the Library Board members to share any ideas on what they would like included in the report.

At some point during 2021, the Library Board meeting will go back to in-person meetings. No date is set, but Dennis also welcomed feedback on when the Library Board would be comfortable meeting on-site.

Adrienne Morton asked what spaces inside the library were available to the public. Dennis confirmed that the lobby, public restrooms, and main floor were available to the public. Individual rooms (such as the study rooms, toddler zone, and teen room) remain closed.

Martha Garber asked how to best support the Library Board presentation to City Council. Dennis encouraged virtually attending the meeting, as well as sharing specific library moments or stories with himself and Frank to be included in the presentation.

8. BOARD MEMBER AND YOUTH ADVISOR'S REPORT: Vishnu Marella suggested incentives to encourage kids to read more books.

9. FRIENDS OF COPPELL LIBRARY REPORT: The Friends purchased literature-themed socks from library staff as a small token of appreciation during Library Lover's Month (February). The Friends will be coordinating delivery to staff.

The next virtual Friends of the Library meeting will be on Monday, March 22nd

National Library Week (NLW) is April 4-10. The theme of this year's NLW is "Welcome to Your Library."

Another pop-up book sale is tentatively scheduled in April (TBD).

Adrienne Morton also spoke about the Build America's Libraries Act that was introduced on January 28th. She encouraged everyone to visit the American Library's Association (ALA) website to support this legislation.

10. LIBRARY BOARD GOALS AND OBJECTIVES: No discussion. The next meeting will be on Thursday, April 8th.

11. ADJOURNMENT: Chair Frank Gasparro adjourned the meeting at 7:45 p.m.

Frank Gasparro, Library Chair

Dennis Quinn; Director of Library Services