



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes City Council

Tuesday, April 13, 2021

5:30 PM

Council Chambers

KAREN HUNT
Mayor

MARK HILL
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

JOHN JUN
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

MIKE LAND
City Manager

Present 7 - Karen Hunt;Cliff Long;Brianna Hinojosa-Smith;Wes Mays;Gary Roden;John Jun and Biju Mathew
Absent 1 - Mark Hill

Also present were Deputy City Managers Traci Leach and Vicki Chiavetta, City Attorney Robert Hager, and City Secretary Ashley Owens.

The City Council of the City of Coppell met in Regular Session on Tuesday, April 13, 2021 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

1. Call to Order

As a result of recent Declarations of Emergency made by Dallas County and the City of Coppell in regards to the current pandemic, Governor Abbott has permitted for governing bodies to meet remotely and to conduct open meetings virtually.

Mayor Karen Hunt called the meeting to order, determined that a quorum was present and convened into the Work Session at 5:32 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Mayor Karen Hunt adjourned the Regular Session at 8:59 p.m. and reconvened into the Regular Session at 10:13 p.m.

Section 551.074, Texas Government Code - Personnel Matters.

Discussion regarding the evaluation for the City Manager.

Discussed under Executive Session

3. Work Session (Open to the Public) Council Chambers

- A. Discussion regarding agenda items.
- B. Discussion regarding homestead exemption.
- C. Discussion regarding term limits for city council members.
- D. Presentation and discussion regarding the proposed Memorandum of Understanding between the City of Coppell and the Coppell Arts Center Foundation.
- E. Discussion regarding ordinance amendment to increase the maximum operating speeds for passenger trains for DART Silver Line Service.
- F. Discussion regarding mask mandate in city facilities and COVID-19 safety protocols in relation to Citizens' Appearance comments.

Presented in Work Session

Regular Session

Mayor Karen Hunt adjourned the Work Session at 7:02 p.m. and reconvened into the Regular Session at 7:30 p.m.

4. Invocation 7:30 p.m.

Councilmember Biju Mathew gave the invocation.

5. Pledge of Allegiance

Mayor Karen Hunt and the City Council led those present in the Pledge of Allegiance.

6. Citizens' Appearance

Mayor Hunt asked for those who signed up to speak:

- 1) Davin Bernstein, 228 Hollywood Drive, spoke in regards to homestead exemptions.**
- 2) Thomas Burrows, 138 Wynnpage, spoke in regards to code issues.**

7. Presentations

Presentation by Oncor.

Kita Hobbs, Oncor Area Manager, gave a presentation to the City Council.

8. Consent Agenda

At this time, Mayor Karen Hunt requested that Consent Agenda Item B be considered separately so that she could dismiss herself upon filing a Conflict of Interest Affidavit.

Consent Agenda Items A, C-F were considered together.

A. Consider approval of the minutes: March 23, 2021.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Cliff Long, that Consent Agenda Items A, C-F be approved. The motion passed by an unanimous vote.

B. Consider approval of an Ordinance for PD-305-C (Planned Development-305-Commercial), to amend the detail site plan to allow for an additional 1,400-square-foot restaurant with drive-thru to an existing development with a current restaurant use with 2 future parking spaces on 0.842 acres of land, located at 205 N. Denton Tap Road; and authorizing the Mayor to sign.

At this time, Mayor Karen Hunt dismissed herself from Council Chambers due to filing a Conflict of Interest Affidavit for Consent Agenda Item 8-B.

A motion was made by Councilmember Wes Mays, seconded by Councilmember John Jun, that Consent Agenda Item B be approved. The motion passed by an unanimous vote.

Enactment No: OR 91500-A-765

C. Consider approval of an Ordinance for PD-184R2-SF-ED (Planned Development-184 Revision Two- Single-Family Residential- Estate District) to incorporate the existing carriage house as a part of the Planned Development District and to allow the addition of a guest suite, pool pavilion, game room, greenhouse, porch, and new entry gate to an existing residential unit located on 5.067 acres of land located at 748 Deforest Road; and authorizing the Mayor to sign.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Cliff Long, that Consent Agenda Items A, C-F be approved. The motion passed by an unanimous vote.

Enactment No: OR 91500-A-766

D. Consider approval of awarding a contract to Custard Construction; for the repair of the columbarium offices at 400 Freeport Parkway; in the amount of \$82,963.21; to be funded by the insurance claim with Texas Municipal League; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Cliff Long, that Consent Agenda Items A, C-F be approved. The

motion passed by an unanimous vote.

- E.** Consider approval of awarding the replacement of the gymnasium roof at the CORE; to the Garland Company; in the amount of \$177,954.00; as budgeted; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Cliff Long, that Consent Agenda Items A, C-F be approved. The motion passed by an unanimous vote.

- F.** Consider approval of awarding the renewal of RFP# Q-0419-01 Janitorial Services to Oriental Building Services, Inc.; for a one-year period beginning June 1, 2021; with options to renew an additional two (2), one-year terms; for a total cost of \$410,616.00; as budgeted; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Cliff Long, that Consent Agenda Items A, C-F be approved. The motion passed by an unanimous vote.

End of Consent Agenda

- 9.** PUBLIC HEARING:
Consider approval of a zoning change request from PD-280-R (Planned Development-280- Retail) to PD-280R-R (Planned Development-280 Revised- Retail) to approve a Detail Site Plan for an improved Lift Station on 0.725 acres of land located on the south side of Sandy Lake Road, approximately 1,100 ft east of MacArthur Boulevard.

Presentation: Mary Paron-Boswell, Senior Planner, made a presentation to the City Council.

Mayor Karen Hunt opened the Public Hearing and advised that no one signed up to speak.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, to close the Public Hearing and approve this Agenda Item subject to the following condition:

- 1. There may be additional comments at the time of Building Permit and Detail Engineering Review.**

The motion passed by an unanimous vote.

10. City Manager Reports - Project Updates and Future Agendas

Update regarding 87th Legislative Regular Session.

City Manager Mike Land gave an update on various city projects:

Regarding Airline Drive, the first concrete pour from their batch plant was last

Friday.

Regarding the Cambria/Wise project, a neighborhood meeting was held last Thursday, approximately 20 residents attended, the feedback was positive, and the contractor is mobilizing this week.

Alley Improvement Project – contractor is mobilizing next week.

Regarding Plantation Drive, Public Works is planning to bring the construction contract to City Council for consideration of award on May 11th.

We are hearing that there is an industry-wide cement shortage that may impact project schedules and we are monitoring that with each contractor.

Grapevine Springs Park Dredging and Wall Repair project will advertise for bids beginning this week. Bid opening will be May 6.

City Manager Mike Land gave an update on the 87th Regular Legislative Session.

11. Mayor and Council Reports

Report by the City Council on recent and upcoming events.

Please join City Council and Staff as they discuss the new Five Year Forecast. This workshop will be an opportunity to learn how to read the new document, which lays the foundations for the budget process. The meeting will be held on Thursday, April 15th, at 6 p.m. in Council Chambers at Town Center. You can livestream the meeting at www.coppelltx.gov.

Have your documents safely shredded and recycled by PROSHRED! Bring up to four boxes (maximum size of each box is 9" x 12" x 17", or the size of a bankers box) to the Coppel Service Center, 816 S. Coppel Road, between the hours of 8 am and noon on Saturday, April 24th. All shredded paper will be recycled, and your container will be returned to your trunk or backseat. Residents are encouraged to come early to ensure space in the truck for their documents.

Early Voting begins April 19th through the 27th for the Municipal General and Special Election. Early Voting by personal appearance is available for Dallas County residents at Coppel Town Center. Coppel residents who live in Denton County can vote anywhere in Denton County during Early Voting.

On Election Day, Dallas County residents can vote at Coppel Town Center. Denton County residents will vote at Victorious Life Church, 2671 MacArthur Boulevard, Lewisville, TX 75067.

More information can be found on the City Secretary's Election page at coppelltx.gov/election.

12. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

The state of Texas' vehicle registration exemption expires soon, please make sure to have your vehicle registration up to date.

Farewell, Angelina will be playing in the Socially Distanced Main Hall at the Coppell Arts Center on Saturday, April 17th beginning at 8:00 p.m.

At this time, the City Council recessed the Regular Session and convened into the Executive Session at 8:57 p.m.

13. Necessary Action from Executive Session

A motion was made by Councilmember Gary Roden, seconded by Councilmember Brianna Hinojosa-Smith, to extend the City Manager's contract through September 2023, and provide for a 3% increase to the current base salary of the City Manager effective October 1, 2021, and provide for a \$10,000.00 bonus to be paid as either a bonus or deferred compensation as selected by the City Manager. The motion passed by an unanimous vote.

14. Adjournment

There being no further business before the City Council, the meeting was adjourned at 10:16 p.m.

Karen Selbo Hunt, Mayor

ATTEST:

Ashley Owens, City Secretary