



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Future Oriented Approach to Residential Development (FOARD) Task Force

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Wednesday, May 12, 2021

6:30 PM

Zoom Meeting

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**Bart McLeroy**  
Chair

**Peggy Quinn**  
Vice Chair

**Maria Boccalandro**

**Russell Cowdrey**

**Shelia Maness**

**Daniel Mirabal**

**Yvonne Silva**

**Kamesh Subbarao**  
(Alternate)

**Subbu Venkat**  
(Alternate)

**PRESENT:** Bart McLeroy, Peggy Quinn, Maria Boccalandro, Russell Cowdrey, Shelia Maness, Daniel Mirabal, Kamesh Subbarao, and Subbu Venkat.

**ABSENT:** Yvonne Silva

Also present were Mindi Hurley, Director of Community Development; Matt Steer, Development Services Administrator; Kami McGee, Board Secretary; and Julian Coleman, Audio Video Technician.

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

Notice was given that the Future Oriented Approach to Residential Development Task Force met on Wednesday, May 12, 2021 at 6:30 p.m., via Zoom Meeting.

As authorized by Section 551.127, of the Texas Government Code, one or more Task Force members or employees may attend this meeting remotely using videoconferencing technology.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

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The following requirements have been suspended by the governor:

1. A quorum of the Council/Board/Commission need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the Council/Board/Commission will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by video conference call is not required to be open to the public at a location where council is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

This meeting is closed to in person attendance by the public to reduce the spread of COVID-19. A temporary suspension of the Open Meetings Act to allow telephone or video conference of public meetings has been granted by Texas Governor Greg Abbott. Letters and emails may be submitted by the citizens of the City or other party of interest to express his or her opinion concerning this agenda or other general comments to the Task Force. Comments will be read into the record during the Citizens Appearance portion of the meeting. Letters should be addressed to the City of Coppell Economic Development Department, 255 Parkway Boulevard, Coppell, TX 75019, by email to [ED@coppelltx.gov](mailto:ED@coppelltx.gov), or by calling the Economic Development Department at 972-304-3677.

The purpose of this meeting was to consider the following items:

**Regular Session (Open to the Public)**

1. **Call to Order and Roll Call Attendance.**

Chairman, Bart McLeroy, called the meeting to order at 6:30 p.m.

2. **Citizens' Appearance.**

Chairman, Bart McLeroy, advised that no one signed up to speak at Citizens' Appearance.

3. **Consider approval of the April 14, 2021, FOARD Task Force meeting minutes.**

A motion was made by Peggy Quinn, seconded by Russell Cowdrey, to approve the minutes with the correct spelling of Maria Boccalandro's last name. The motion passed unanimously, (6-0).

4. **Discussion regarding City Council presentation.**

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Chairman, Bart McLeroy, gave an update on the presentation to City Council.

Director, Mindi Hurley, discussed the expectations of the Task Force during the future joint meeting with City Council.

5. Discussion regarding goals of the Future-Oriented Approach to Residential Development pillar from Vision 2040.

Chairman, Bart McLeroy, reviewed the pillars from the Vision 2040 plan and led a discussion on the Specific Action Steps described in the Vision 2040 regarding the Future Oriented Approach to Residential Development.

6. Discussion regarding advanced scenario planning.

Director, Mindi Hurley, stated that she would send the Request for Proposal to the Task Force members to review. Comments and suggestions will be discussed at the next meeting.

7. Future Agendas.

Chairman, Bart McLeroy, stated the topics for future agendas would include reviewing the bid proposal terms for advanced scenario planning, breaking down the 2040 Vision pillar points to create actionable items, and to identify comparable communities that the board can gather information from on those action items.

8. Adjournment.

There being no further business before the FOARD Task Force, Chairman Bart McLeroy adjourned the meeting at 8:13 p.m.

The City of Coppell acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services, and/or meetings, the City requests that individuals makes requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. This publication can be made available in alternative formats, such as Braille or large print, by contacting Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

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Chair, Bart McLeroy

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Board Secretary, Kami McGee