



MEMORANDUM

To: Mayor and City Council

From: Danny Barton, Chief of Police

Date: November 9, 2021

Reference: Consider approval to renew the annual contract with Integrated Computer Systems (ICS), for the use of the Records Management System (RMS) as budgeted for \$153,196.02 and authorizing the City Manager to sign any necessary documents.

Introduction: The Coppell Police Department utilizes a records management system that is maintained by Integrated Computer Systems. This system maintains all police records and is utilized to generate reports taken by police officers.

Background: The Coppell Police Department has been using the Records Management System created and maintained by Integrated Computer Systems for over ten years. This RMS system maintains all records related to police activities and investigation, both current and historic. The RMS system also generated reports for State and Federal reporting required by Law. User fees are also included in the maintenance agreement. All members of the Coppell Police Department utilize the ICS Records Management System daily.

Legal: No review done by counsel

Fiscal Impact: This item is budgeted for annually in the General Fund.