



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Minutes City Council

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Tuesday, January 24, 2023

5:30 PM

Council Chambers

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**WES MAYS**  
Mayor

**BIJU MATHEW**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**KEVIN NEVELS**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**JOHN JUN**  
Place 5

**DON CARROLL**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

**Present** 8 - Wes Mays;Cliff Long;Brianna Hinojosa-Smith;Don Carroll;Kevin Nevels;John Jun;Biju Mathew and Mark Hill

**Also present were Deputy City Managers Vicki Chiavetta and Traci Leach, City Attorney Victoria Thomas and City Secretary Ashley Owens.**

**The City Council of the City of Coppel met in Regular Session on Tuesday, January 24, 2023 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.**

**1. Call to Order**

**Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:30 p.m.**

**2. Executive Session (Closed to the Public) 1st Floor Conference Room**

City Council shall convene into closed executive session pursuant to Sections 551.076 and 551.089 of the Tex. Government Code to deliberate security deployments and security information and implementation of financial transactions; and or implementation of security personnel measures and devices involving financial transactions within the financial department.

**Discussed under Executive Session**

**3. Work Session (Open to the Public) 1st Floor Conference Room**

Mayor Wes Mays adjourned the Executive Session at 6:04 p.m. and convened into the Work Session at 6:06 p.m.

- A. Discussion regarding agenda items.
- B. Presentation by City of Coppell's Financial Advisor.
- C. Discussion regarding cashless transactions at city facilities.
- D. Discussion regarding the cancellation of the March 14, 2023, City Council Meeting.
- E. Discussion concerning service organization presentation funding process.

**Presented in Work Session**

**Regular Session**

Mayor Wes Mays adjourned the Work Session at 6:57 p.m. and reconvened into the Regular Session at 7:30 p.m.

**4. Invocation 7:30 p.m.**

Beth Kellner with the First United Methodist Church gave the invocation.

**5. Pledge of Allegiance**

Mayor Wes Mays led the audience in the Pledge of Allegiance.

**Presentations****6. Recognition of Ed Guignon for his years of service to the City of Coppell.**

Mayor, City Council, and the Community Experiences Department honored Ed Guignon for his years of service to the City of Coppell.

**Proclamation****7. Consider approval of a Proclamation designating January 24, 2023, as "Vicki Chiavetta Appreciation Day"; and authorizing the Mayor to sign.**

Mayor Wes Mays read the proclamation into the record and presented the same to Deputy City Manager Vicki Chiavetta.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

**8. Citizens' Appearance**

Mayor Wes Mays advised that no one signed up to speak.

**9. Consent Agenda**

- A.** Consider approval of the Minutes: January 10, 2023.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-E be approved. The motion passed by an unanimous vote.**

- B.** Consider approval to enter into a master maintenance agreement for the annual subscription of the City of Coppell Enterprise Asset Management System (EAM) Contract with Cartegraph Systems, LLC; with an option to renew annually for three (3) additional years; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-E be approved. The motion passed by an unanimous vote.**

- C.** Consider approval to purchase five (5) Interceptor Utility Hybrids from Silsbee Ford through TIPS #210907; for replacement of existing vehicles; as provided for in the Capital Replacement Fund; in the amount of \$285,875.00; and authorizing the City Manager to sign all necessary documents.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-E be approved. The motion passed by an unanimous vote.**

- D.** Consider accepting the resignation of Ed Guignon from the Parks and Recreation Board and appointing Jeff Roller as a Regular member for the remainder of the unexpired term.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-E be approved. The motion passed by an unanimous vote.**

- E.** Consider approval of an amended and restated grant agreement between the City of Coppell and the Coppell Chamber of Commerce for the Discover Coppell Marketing Campaign; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Cliff Long, that Consent Agenda Items A-E be approved. The motion passed by an unanimous vote.**

**End of Consent Agenda**

- 10.** Consider the cancellation of the March 14, 2023, City Council Meeting due to the date falling during Spring Break.

**A motion was made by Councilmember Kevin Nevels, seconded by**

**Councilmember Mark Hill, that this Agenda Items be approved. The motion passed by an unanimous vote.**

- 11.** Consider approval of a Resolution ordering a General Municipal Election to be held on May 6, 2023, for Councilmembers Place 1, 3, 5, and 7; and authorizing the Mayor to sign and execute a Joint Election Agreement with Dallas and Denton Counties.

Considerar la aprobación de una Resolución donde convoca una Elección General para miembros del consejo de los Lugares 1, 3, 5 y 7; para el sábado 6 de mayo del 2023; y autorizar al alcalde para firmar y ejecutar un contrato de Elección Conjunta con los condados de Dallas y Denton.

THEO ĐÂY RA QUYẾT ĐỊNH rằng cuộc tổng tuyển cử sẽ được tổ chức vào ngày 6 tháng 5 năm 2023, từ 7:00 sáng đến 7:00 tối, với mục đích bầu một Ủy Viên Hội Đồng cho Vị Trí 1, một Ủy Viên Hội Đồng cho Vị Trí 3, một Ủy Viên Hội Đồng cho Vị Trí 5, một Ủy Viên Hội Đồng cho Vị Trí 7 với nhiệm kỳ ba năm. Ứng viên cho một vị trí nhận được đa số trong tổng số phiếu bầu cho tất cả ứng viên cho vị trí đó sẽ được chọn để đảm nhận nhiệm kỳ đó hoặc cho đến khi người kế nhiệm của người đó được bầu hợp lệ và đủ tiêu chuẩn. Cuộc bầu cử sẽ được tổ chức dưới hình thức Bầu Cử Chung do Quản Trị Viên Bầu Cử của Quận Dallas và Denton quản lý, tương ứng, theo các điều khoản của Bộ Luật Bầu Cử Texas và Thỏa Thuận Bầu Cử Chung với mỗi quận.

**A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2023-0124.1

**12. City Manager Reports - Project Updates and Future Agendas**

**City Manager gave the following project updates:**

**Intersection Improvements - work is substantially complete. Design work is beginning for the right-turn lane at Eastlake.**

**S. Belt Line Road work is continuing with concrete paving on the northbound lanes.**

**Moore Road Boardwalk is tentatively scheduled to begin on January 30th.**

**Denton Creek grade control structure construction is substantially complete.**

**The Village Parkway Pump Station's permanent backup generator is being delayed to late summer of 2023 from late spring of 2023 due to delays in supply of generator enclosure and fuel equipment.**

**The pavement striping contractor is currently working on E Belt Line Road. The**

contractor is scheduled to stripe school zones once E Belt Line Road is complete.

**13. Mayor and Council Reports**

Report by Mayor and City Council on recent and upcoming events.

Are you interested in the future of Old Town Coppel? You are encouraged to take part in a conversation about the next steps for Old Town. Join us at the Coppel Senior and Community Center at 6 pm next Tuesday night, January 31st, for the Old Town Community Conversation. Share your ideas and feedback with City leadership.

For the upcoming May 6, 2023, Election the filing period is open now through Friday, February 17, 2023. Visit the Election webpage for more information.

The Tri-Cities will be hosting a Regional Neighborhood Summit from 8 am – noon, Saturday, February 18, at Life Safety Park, 820 S. Coppel Rd. Free coffee and breakfast will be provided. RSVPs are required and can be submitted through the Town of Flower Mound's website at [flower-mound.com](http://flower-mound.com).

**14. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. Report on Carrollton/Farmers Branch ISD and Lewisville ISD - Councilmember Mark Hill
- B. Report on Coppel ISD - Councilmember Kevin Nevels
- C. Report on Coppel Seniors - Councilmember John Jun

Reports by City Council members were read and filed.

**15. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Nothing to report.

**16. Necessary Action from Executive Session**

There was no action resulting from Executive Session.

**17. Adjournment**

There being no further business before the City Council, the meeting was adjourned at 8:15 p.m.

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**Wes Mays, Mayor**

**ATTEST:**

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**Ashley Owens, City Secretary**