



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes Library Board

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Thursday, January 12, 2023

7:00 PM

177 N. Hartz Rd.

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**Frank Gasparro**  
Board Member

**Martha Garber**  
Board Member

**Anne Diamond**  
Board Member

**Patricia Graziano**  
Board Member

**Mathew Ittoop**  
Board Member

**Sekhar Katkam**  
Board Member

**Haridas Radhakrishnan**  
Board Member

**Carly Brenner**  
Alternate Member

**Carla Madrigal**  
Alternate Member

**Saloni Roy**  
Youth Advisor

**Olivia G. Willey**  
Youth Advisor

Notice is hereby given that the Library Advisory Board of the City of Coppell, Texas, met in Meeting Room AB of the Library at 177 North Hartz Rd.

### Regular Session (Open to the Public)

#### 1. Call to Order

The meeting was called to order by Board Member Frank Gasparro at 7:20 p.m.

Also present were Board Members Martha Garber, Anne Diamond, Mathew Ittoop, Patricia Graziano, and Haridas Radhakrishnan; Alternate Members Carly Brenner, and Carla Madrigal; and Youth Advisors Saloni Roy, and Olivia Willey.

Board Member Sekhar Katkam was absent.

Staff in attendance were Dennis Quinn, Director of Library Services; Amy Pittman-Hassett, Assistant Director of Library Services; Morgan Pritchett, Teen Services Librarian; and Kai Robert, Teen Services Librarian.

#### 2. Citizens' Forum: Citizens should complete a Citizens' Appearance Form which can be requested from the Library no later than 2:00 p.m. on the

date of the meeting at which they would like to appear. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statements can only be taken at future meetings.

**None.**

**3. Election of Officers**

**Board Member Frank Gasparro thanked the Library and the Library Board for their support during his term as Library Board Chair.**

**Board Member Frank Gasparro nominated Board Member Martha Garber as Library Board Chair. Board Member Martha Garber accepted the nomination. Board Member Anne Diamond moved to close the nominations and elect Board Member Martha Garber as Library Board Chair. Board Member Patricia Graziano seconded the motion. The motion carried by unanimous vote.**

**Alternate Member Carly Brenner nominated Board Member Patricia Graziano as Library Board Vice Chair. Board Member Patricia Graziano declined the nomination and nominated Board Member Mathew Ittoop as Library Board Vice Chair. Board Member Mathew Ittoop accepted the nomination. Board Member Anne Diamond moved to close the nominations and elect Board Member Mathew Ittoop as Library Board Vice Chair. Board Member Patricia Graziano seconded the motion. The motion carried by unanimous vote.**

**4. Teen Services Presentation**

**Teen Services Librarians Morgan Pritchett and Kai Robert gave a presentation on Teen Services in Fiscal Year 22-23.**

**The Library has added a Teen Large Print Collection with a grant awarded by the Texas Book Festival. A teen advisory group has been formed to provide feedback on teen collections and programs. A teen initiative, Cozby Cares, has been created to help teens gain volunteer hours and give back to the community as a whole.**

**5. Approval of Minutes from December 8, 2022**

**Anne Diamond moved to approve the Minutes from the December 8, 2022, Library Advisory Board Meeting as presented. Haridas Radhakrishnan seconded the motion. The motion carried by unanimous vote.**

**6. Director's Report**

**Dennis Quinn, Director of Library Services reviewed Library operations, programs and events.**

**The Library was closed for seven days in the month of December due to scheduled maintenance and the Christmas and New Year holidays.**

**The Library is preparing the annual accreditation report for the Texas State Archives Commission.**

Future Library Board meetings may be held at Town Center.

**7. Board Member and Youth Advisor Reports**

Youth Advisors Solani Roy and Olivia Willey spoke regarding the need to support teens during the upcoming testing season.

**8. Friends of the Coppell Public Library Report**

Board Member Frank Gasparro explained the function of the Friends of the Coppell Public Library, the nonprofit that supports the Cozby Library and Community Commons.

The next Friends of the Coppell Public Library Meeting is January 23, 2023.

**9. Calendar Review**

Dennis Quinn, Director of Library Services, reviewed upcoming Library programs and events.

**10. Library Board Goals and Objectives**

Library Board Chair Martha Garber reviewed the Library Board Goals and Objectives:

1. Participate in the implementation of the Library's Strategic Plan
  - a. Library services reflect the Coppell community and its many facets
  - b. Library services and information are conveniently accessible to all
  - c. Library maintains a healthy network of partners throughout the Coppell community
  - d. Library services are provided in an effective and sustainable manner
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
  - a. Attend Library programs and Council meetings
  - b. Represent the Library Board at City and civic events
  - c. Actively use social media to market Library activities

**11. Adjournment**

There being no further business before the Library Advisory Board, the meeting was adjourned at 8:10 p.m.

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**Martha Garber, Library Board Chair**

**ATTEST:**

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**Amy Pittman-Hassett, Assistant Director of Library Services**