



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas 75019-9478

## Minutes City Council

---

Tuesday, May 23, 2023

5:30 PM

Council Chambers

---

**WES MAYS**  
Mayor

**BIJU MATHEW**  
Mayor Pro Tem

**JIM WALKER**  
Place 1

**KEVIN NEVELS**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**JOHN JUN**  
Place 5

**DON CARROLL**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

**Present** 8 - Wes Mays;Cliff Long;Don Carroll;Kevin Nevels;John Jun;Biju Mathew;Mark Hill and Jim Walker  
**Absent** 1 - Brianna Hinojosa-Smith

Also present were Deputy City Managers Kent Collins and Traci Leach, City Attorney Robert Hager, City Secretary Ashley Owens, and Deputy City Secretary Sara Egan.

The City Council of the City of Coppel met in Regular Session on Tuesday, May 23, 2023, at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

1. **Call to Order**

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Work Session at 5:30 p.m.

2. **Work Session (Open to the Public) 1st Floor Conference Room**  
Citizen comments will not be heard during the Work Session, but will be heard during the Regular Session under Citizens' Appearance.

- A. Discussion regarding agenda items.
- B. Discussion regarding an appointment to the Coppel Recreation Development Corporation (CRDC).
- C. Discussion regarding Project Designation and Obligation of ARPA Funding.

Presented in Work Session.

Mayor Wes Mays adjourned the Work Session at 6:04 p.m for a break.

**Reception      6:30 p.m.      (Meeting Break)**

Join the City of Coppell to honor Councilmember Cliff Long for his years of service to the community in the Atrium at Town Center.

**Regular Session**

Mayor Wes Mays convened into the Regular Session at 7:55 p.m.

**3. Invocation**

Reverend Tom Palmer gave the invocation.

**4. Pledge of Allegiance**

The Fire Department's Honor Guard presented the colors and led those present in the Pledge of Allegiance.

**5. Swearing in of Councilmembers for Places 1, 3, 5, and 7.**

Judge Sandra White swore in Mark Hill as Councilmember Place 7, John Jun as Councilmember Place 5, Don Carroll as Councilmember Place 3, and Jim Walker as Councilmember Place 1.

At this time, the makeup of Council is as follows:

Wes Mays, Mayor  
Jim Walker, Place 1  
Brianna Hinojosa-Smith, Place 2  
Don Carroll, Place 3  
Kevin Nevels, Place 4  
John Jun, Place 5  
Biju Mathew, Place 6  
Mark Hill, Place 7

**Proclamations**

**6. Consider approval of a Proclamation designating May 23, 2023, as "Cliff Long Appreciation Day," and authorizing the Mayor to sign.**

Mayor Mays read the proclamation into the record and presented the same to Cliff Long. A motion was made by Councilmember Don Carroll, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

**7. Consider approval of a Proclamation designating the week of May 21-27, 2023, as "Emergency Medical Services Week", and authorizing the Mayor to sign.**

Mayor Mays read the proclamation into the record and presented the same to Chief Richardson and staff. A motion was made by Councilmember Don Carroll, seconded by Councilmember John Jun, that this Agenda Item be approved. The motion passed by an unanimous vote.

8. Consider approval of a Proclamation designating the week of May 21-27, 2023, as "National Public Works Week", and authorizing the Mayor to sign.

Mayor Mays read the proclamation into the record and presented the same to Director of Public Works Mike Garza and staff. A motion was made by Councilmember Mark Hill, seconded by Mayor Pro Tem Biju Mathew, that this Agenda Item be approved. The motion passed by an unanimous vote.

#### **Presentations**

9. Recognition of the Leadership Coppell Class of 2023.

The Graduates of Leadership Coppell Class of 2023 were recognized.

10. Presentation by New Tech High School Students - Water Sustainability Project.

Presentation: New Tech High School learners Garitty Baird, Ebele Konwe ,and Maya Mata presented to the City Council.

11. **Citizens' Appearance**

Mayor Wes Mays asked for those who signed up to speak:

- 1) Richard Jackson, 3739 Rideoak Way Farmers Branch, TX , commended Police and Fire for their service.
- 2) Michelle Lafantain, 411 Rolling Hills Circle, spoke regarding veterans plaza.
- 3) Thomas Burrows, 138 Wynnpage Drive, spoke regarding football.

12. **Consent Agenda**

- A. Consider approval of the Minutes: May 9, 2023 and May 16, 2023.

A motion was made by Councilmember John Jun, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

- B. Consider accepting the resignation of James Walker from the Planning and Zoning Commission.

A motion was made by Councilmember John Jun, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

- C. Consider award of Bid #Q-0523-01 and purchase of an Incident Management Freeway Blocker Truck for the Coppell Fire Department from Royal Truck & Equipment Inc., in the amount of \$129,795.00; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember John Jun, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

- D.** Consider approval of a contract to DH Pace; utilizing BuyBoard #657-21; for the purchase and installation of roll up bay doors at Fire Stations No.1 and 2 in the amount of \$143,107.47; as designated under American Rescue Plan Act funds; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember John Jun, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

- E.** Consider approval of a contract for professional engineering services with Dunham Engineering, LLC.; to provide design services for rehabilitation of two (2) water system ground storage tanks, in the amount of \$160,000.00; as provided for in the Retained Earnings of the Water Sewer Fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember John Jun, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.

#### **End of Consent Agenda**

#### **13. City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session**

**Work Session Direction:** Staff received direction to move forward with the proposed plan of action to obligate all remaining unobligated ARPA funding, effective May 23, 2023.

**S. Belt Line - Construction** is now focused on the median paving, pouring sidewalks, trails, as well as installation of traffic signals and street lighting. Coordination with City of Irving is in progress regarding traffic control for the I-635 area.

The panel replacement on E. Sandy Lake is nearing completion, and they will begin pavement repair on Moore Rd. in front of Austin Elementary once school is out.

**Moore Road Park Boardwalk - Construction** continues for the Moore Road Park Boardwalk. The contractor has been focusing on completing the sidewalk paving on the western side of the trail and setting the beams and concrete panels for the boardwalk. They are also continuing construction on the drainage outfall structure. It is estimated that this project will be completed in fall of 2023.

The Duck Pond Park Project - Construction is estimated to be completed in late fall of 2023. Resident notification letters were delivered on Monday, May 8th. For safety purposes, the park will be closed with no public access for the

duration of the project.

Thweatt Park Pond Project - Construction is estimated to begin in the middle of June. From now and until then, staff will continue to work with the contractor to prepare the site for construction. Resident notification letters were delivered on Monday, May 8th. It is estimated that this project will be completed fall of 2023. For safety purposes, the park will be closed with no public access for the duration of the project.

**14. Mayor and Council Reports on Recent and Upcoming Events.**

Allies in Community is a program that builds relationships through common ground, fosters a deep sense of belonging, and enhances residents' active engagement in the City of Coppell. Those interested in participating for Cohort IV applications will be accepted through June 18th.

Join us for a special storytime with the Public Works Department at the library tomorrow from 10:15-11 am! Attendees will have the opportunity to check out Public Works equipment in the library parking lot after storytime.

Administrative offices will be closed for Memorial Day – Monday, May 29th. This includes the Cozby Library and Community Commons, Senior and Community Center at Grapevine Springs, Biodiversity Education Center, Coppell Animal Services and Coppell Arts Center. The CORE will be open from 7 a.m. - 7 p.m., with the Outdoor Pool open from 1 p.m. – 7 p.m. Wagon Wheel Tennis Center will be open from 9 a.m. – 3 p.m. Trash and recycling service will run as regularly scheduled.

The City Council will meet in a Special Called Session on Tuesday, May 30th at Town Center.

**15. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. Report on Dallas Regional Mobility Coalition - Councilmember Don Carroll
- B. Report on Woven Health Clinic - Councilmember Mark Hill
- C. Report on Metrocrest Services - Mayor Pro Tem Biju Mathew

Reports provided by City Council members.

**16. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Councilmember Kevin Nevels stated the Coppell Chamber of Commerce is accepting applications for the Leadership Coppell program for 2024.

**17. Necessary Action from Executive Session**

There was no Executive Session.

**18. Adjournment**

There being no further business before the City Council, the meeting was

adjourned at 9:15 p.m.

\_\_\_\_\_  
Wes Mays, Mayor

ATTEST:

\_\_\_\_\_  
Sara Egan, Deputy City Secretary