



## Minutes

### Coppell Recreation Development Corporation

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Tuesday, August 4, 2015

6:30 PM

255 Parkway Blvd.

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**The Coppell Recreation and Development Corporation met on Tuesday, August 4, 2015, in the 2nd Floor Conference Room at Town Center, 255 Parkway Boulevard, Coppell, Texas.**

#### Call To Order

President Tepper called the meeting to order at 6:30 PM. Present were: Board Member Larry Jones, Board Member Mahbuba Kahn, Board Member Marvin Franklin, Board Member Karen Hunt, Secretary Stephen Hafer, Vice President Mathew, and President Tepper. Also present were: Mike Land, Deputy City Manager; Jennifer Miller, Director of Finance; Vicki Chiavetta, Director of Library; Michael Garza, Assistant Director of Engineering; Guy McLain, Assistant Director of Parks and Recreation; George Marshall, Traffic Engineer; John Elias, Park Operations Manager; and Amy Swaim, Administrative Assistant to the City Manager.

#### 1 Citizens' Forum

There was no one present to speak during the Citizens' Forum.

#### 2 Approval of the June 2, 2015, Minutes

Motion by Board Member Kahn, 2nd by Vice President Mathew, to approve the June 2, 2015, minutes as presented. The motion carried unanimously.

#### 3 Financial Report

Jennifer Miller summarized the financial reports.

#### 4 Consider Approval of the CRDC FY 2015-2016 Budget.

Jennifer Miller summarized the CRDC Budget for fiscal year 2015-2016. She explained the item "Bond Proceeds Refunding" in the amount of \$2.8 million was missing from the last page but would be added prior to filing.

Motion by Board Member Hunt, second by Board Member Jones to approve the CRDC FY 2015-2016 Budget as corrected by adding the item "Bond Proceeds Refunding" to the last page. AYE: All. The motion carried unanimously.

#### 5

Consider approval to enter into an agreement with Premiere Install & Movers for the moving and storage of materials, furnishings and office supplies from and back to, the William T. Cozby Public Library, in the amount of \$110,268.22; and authorizing the CRDC President to sign any necessary documents.

Vicki Chiavetta summarized the request. She explained the Library would close on August 24, and the move would begin August 26 with plans to re-open at 500 Southwestern Boulevard on September 8. Ms. Chiavetta noted payment for the move would be made in two installations.

Motion by Board Member Franklin, second by Board Member Kahn, to approve the item as presented. AYE: All. The motion carried unanimously.

6

Consider approval of funding for the Hike & Bike Trail component of the Freeport Parkway construction project in the amount of \$213,080.00 and authorizing the CRDC President to sign.

Michael Garza summarized the request and explained how the trail would tie-in to Flower Mound and Grapevine.

Motion by Vice President Mathew, second by Board Member Jones, to approve the item as presented. AYE: All. The motion carried unanimously.

7

Consider approval of funding Bid No. Q-0515-01 Denton Tap Road/Sandy Lake Road Streetscape Improvements project to Pavecon Ltd., in the amount of \$3,873,105.47 and entering into various other agreements to complete the project and authorizing the CRDC President to sign necessary documents.

George Marshall summarized the request and explained the funding.

Motion by Vice President Mathew, second by Board Member Franklin, to approve the item as presented. AYE: All. The motion carried unanimously.

## 8 Project Updates

Deputy City Manager Mike Land provided updates on the following projects:

Life Safety Park (LSP) - Bids from June came in over-budget at \$5.6 million (original budget was \$4 million). DCM Land explained that inflation over the past two years is part of the reason for the drastic difference. Value Engineering (VE) reduced the cost to \$4.8 million. The item was presented at the July 23 Council Meeting, at which time they were instructed to continue with VE. It is anticipated that the contract will go to Council on October 27 and to CRDC on November 4.

Library - The bids will come in on August 5 and will either go to Council on August 25 and Special-Called CRDC on August 26, or they will go to Council on September 8 and Special-Called CRDC on September 9.

Streetscape - The bids came in under-budget. Bond funds could be applied to

LSP or Andrew Brown Park (ABP). The project could go to CRDC in August, September, or December.

Pedestrian Bridge - The recent flooding has delayed the project. The bridge is being delivered on August 25.

Grapevine Creek Trail - Awarded and moving forward.

## **9 Board President and Committee Report**

Board Member Hunt requested that the Park Board inform and update the CRDC if and when they come up with a list of priorities.

### **Adjournment**

There being no further business, President Tepper adjourned the meeting at 7:42 PM.