



# City of Coppel, Texas

255 Parkway Boulevard  
Coppel, Texas 75019-9478

## Minutes

### City Council

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Tuesday, May 24, 2016

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**GARY RODEN**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**NANCY YINGLING**  
Place 5

**BRIANNA HINOJOSA-FLORES**  
Place 2

**MARVIN FRANKLIN**  
Place 6

**WES MAYS**  
Place 3

**MARK HILL**  
Place 7

**CLAY PHILLIPS**  
City Manager

Also present were City Manager Clay Phillips, Deputy City Managers Mario Canizares and Mike Land, City Secretary Christel Pettinos and City Attorney Robert Hager.

The City Council of the City of Coppel met in Regular Called Session on Tuesday, May 24, 2016, at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

**1. Call to Order**

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into Executive Session at 5:41 p.m.

**Present** 8 - Karen Hunt;Cliff Long;Brianna Hinojosa-Flores;Wes Mays;Gary Roden;Marvin Franklin;Mark Hill and Nancy Yingling

**2. Executive Session (Closed to the Public) 1st Floor Conference Room**

**Section 551.072, Texas Government Code - Deliberation regarding Real Property.**

- A.** Discussion regarding the deliberation of purchase, sale and/or exchange of real property along portions south of east Belt Line Road and west of south Belt Line Road within the City of Coppel.

**Discussed under Executive Session**

**Section 551.087, Texas Government Code - Economic Development Negotiations.**

- B.** Discussion regarding economic development prospects south of Dividiend Drive and west of south Belt Line Road.

**Discussed under Executive Session**

**Section 551.071, Texas Government Code - Consultation with City Attorney.**

- C.** To seek legal advice from the City Attorney regarding Sales Tax Abatements and Economic Development Agreements.

**Discussed under Executive Session**

**3. Work Session (Open to the Public) 1st Floor Conference Room**

**Mayor Hunt adjourned the Executive Session at 7:10 p.m. and convened into Work Session.**

- A. Discussion regarding Mayor Pro Tem appointment.
- B. Discussion regarding the Intent to Issue/Reimbursement Resolution.
- C. Discussion regarding Citizen Survey.
- D. Discussion related to the July 2017 fireworks event at Andrew Brown Park.
- E. Presentation regarding best practices for City Special Events.
- F. Discussion of agenda items.

**Presented in Work Session**

**Regular Session**

**Mayor Hunt adjourned the Work Session and convened into the Regular Session at 7:39 p.m.**

**4. Invocation 7:30 p.m.**

**Reverend Bill Eason, Associate Pastor with First United Methodist Church, gave the Invocation.**

**5. Pledge of Allegiance**

**Mayor Hunt and the City Council led those present in the Pledge of Allegiance.**

- 6.** Consider approval of a proclamation naming May 24, 2016, as "Sharon Logan Appreciation Day," and authorizing the Mayor to sign.

**Mayor Hunt read the proclamation into the record and presented the same to Sharon Logan, Public Information Officer. A motion was made by Councilmember Brianna Hinojosa-Flores, seconded by Mayor Pro Tem Gary Roden, that this Agenda Item be approved. The motion passed by an**

unanimous vote.

7. Presentation by Ray Turco regarding Citizen Survey.

Ray Turco, with Raymond Turco and Associates, made a presentation to the City Council and reviewed the 2016 Citizen Attitude survey results.

8. **Citizens' Appearance**

Mayor Hunt asked for those who signed up to speak:

Amit Sangani, 739 Chateau Dr., spoke in opposition to the Planning Commission's recommendation of using extra funds to hire a consultant to analyze the need for the three remaining districts.

9. Consider approval of the minutes: May 10, 2016.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Brianna Hinojosa-Flores, that this Agenda Item be approved. The motion passed by an unanimous vote.

10. Consider adoption of a Resolution directing publication of notice of intention to issue Certificates of Obligation in the amount of \$11,800,000, in order to construct and improve Freeport Parkway, design Belt Line Road, construct and install water drainage improvements on City-owned land, pay issuance costs and resolving other matters relating to the subject; and authorizing the Mayor to sign.

Presentation: Jennifer Miller, Director of Finance, made a presentation to Council and was available for questions.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Nancy Yingling, that this Agenda Item be approved. The motion passed by an unanimous vote.

Enactment No: RE 2016-0524.1

11. Consider approval of a Resolution expressing official intent to reimburse expenses associated with constructing and improving streets and roads including related drainage, signalization, landscaping, lighting, utility relocation and replacement, bridges and signage, and acquisition of land and interests in land for such projects; and for constructing and installing storm water drainage improvements, and acquisition of land and interests in land for such projects, prior to the issuance of bonds, and authorizing the Mayor to sign.

Presentation: Jennifer Miller, Director of Finance, made a presentation to Council and was available for questions.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Mark Hill, that this Agenda Item be approved. The motion

**passed by an unanimous vote.**

Enactment No: RE 2016-0524.2

- 12.** Consider approval of a contract with Online Business Systems (OBS) for professional services related to the Enterprise Resource Planning (ERP) Replacement Discovery project in an amount not to exceed \$442,680; and authorizing the City Manager to sign any necessary documents.

**Presentation: Jennifer Miller, Director of Finance, made a presentation to Council.**

**A motion was made by Councilmember Nancy Yingling, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 13.** Consider approval to award a bid to Metron-Farnier for the purchase of water meters in the amount of \$500,000.00; and issuing a purchase order; as budgeted; and authorizing the City Manager to sign any necessary documents.

**Presentation: Mike Garza, Assistant Director of Engineering, made a presentation to Council and was available for questions.**

**A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Wes Mays, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 14.** Consider approval to enter into a design contract with JQ Infrastructure, LLC., in the amount of \$71,890.00; as budgeted in the ¼ cent sales tax fund; for paving and utility reconstruction for a portion of Town Center Boulevard (from the Town Center Shopping Center to north of the intersection of Town Center Drive); and authorizing the City Manager to sign all necessary documents.

**Presentation: Jamie Brierton, CIP Coordinator, made a presentation to Council and was available for questions.**

**A motion was made by Councilmember Brianna Hinojosa-Flores, seconded by Councilmember Nancy Yingling, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 15.** Consider award of bid and of entering into a contract with RKM Utility Services for the reconstruction of Burns Street; in the total amount of \$944,135.00; and an incentive of \$45,000.00; for a total of \$989,135.00; as budgeted in the ¼ cent sales tax fund; and authorizing the City Manager to sign any necessary documents.

**Presentation: Jamie Brierton, CIP Coordinator, made a presentation to Council and was available for questions.**

**A motion was made by Councilmember Cliff Long, seconded by Councilmember Marvin Franklin, that this Agenda Item be approved. The**

**motion passed by an unanimous vote.**

- 16.** Consider award of bid and entering into a contract with Advance Contracting Group for the construction of various alleyways throughout the City; in the total amount of \$795,864.00; as budgeted in the ¼ cent sales tax fund; and authorizing the City Manager to sign any necessary documents.

**Presentation: Jamie Brierton, CIP Coordinator, made a presentation to Council and was available for questions.**

**A motion was made by Councilmember Mark Hill, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 17.** Consider appointment of Mayor Pro Tem as required by Section 3.05 of the Home Rule Charter.

**A motion was made by Mayor Pro Tem Gary Roden, seconded by Councilmember Cliff Long, to nominate Councilmember Wes Mays as the next Mayor Pro Tem. The motion passed by an unanimous vote.**

**18. City Manager Reports - Project Updates and Future Agendas**

**City Manager Clay Phillips introduced April Reiling, the new Public Information Officer. Mr. Phillips also reported on Coppell's infrastructure. Thanks to past and present City Council, Coppell has been fortunate to have the resources available to maintain existing infrastructure. Finally, the 5th Tuesday Work Session has been rescheduled to June 28th. Discussion will include: the performing arts center and subcommittee and the Parkway Boulevard design.**

**19. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. North Texas Council of Governments - Mays**
- B. North Texas Commission - Franklin/Yingling**
- C. Historical Society - Long**

**A) Councilmember Gary Roden reported on the Dallas Regional Mobility Coalition. Mayor Hunt stepped down as an Executive Committee Member and Treasurer. Guest speaker Glenn Hager, Texas Comptroller, spoke about projected revenues and local taxation issues, and what to expect in the next legislative session. Vick Vandergriff, Commissioner for TXDOT, also spoke about the need for increased funding for transportation.**

**B) Councilmember Hill updated the Council on Metrocrest Community Clinic. A free eye clinic was held in March and will be offered again in July. MCC has partnered with UT Southwestern Medical Center to add a 24-hour nurse line. With Christian Community Action closing their clinic, MCC has agreed to see 25% of its patients.**

**C) Councilmember Hill also reported on Metrocrest Services. Sack Summer Hunger for Kids has begun and feeds 200 kids in Coppell. Just \$54 will feed a child a kid-friendly meal for the entire summer. If you are interested in**

volunteering or donating, please see their website. Also, Frost Bank is partnering with Metrocrest Services to offer free checking accounts for the first \$100 saved. The North Texas Food Bank offered a grant to Metrocrest Services to stock and update the Food Pantry. With a 37% increase in requests (186 families/446 individuals served), this will aid with overall food distribution. Finally, SPAN reported a 16% increase in ridership in the 3rd quarter.

**20. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Councilmember Nancy Yingling announced that she and Deputy City Manager Mario Canizares graduated from Leadership North Texas Class 7 on May 20th. Applications are being accepted for Class 8 through June 17th. Also, the first Chamber of Commerce Health and Fitness Fair will be held at The CORE on June 1st from 4p.m. - 7p.m.

**21. Necessary Action from Executive Session**

Nothing to report.

**Adjournment**

There being no further business before the City Council, the meeting was adjourned.

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Karen Selbo Hunt, Mayor

**ATTEST:**

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Christel Pettinos, City Secretary